

TOWN of WILTON
WATER and SEWER AUTHORITY
20 Traver Road
Gansevoort, New York 12831

January 26, 2011

Present: Nancy Fleming, Chairman; Kirk Moline, Vice Chairman; Scott Duffy, Treasurer; Jamie Green, Secretary; Carol Green (via phone), Comptroller; Michael Mooney, Director

Arrived Late:

Departed Early:

Absent: Mark Moshier; Dennis Feeney, Attorney at Law; Keith Manz, Engineer

Chairman Fleming called the meeting to order at 4:25 p.m.

Approve Pending Minutes

Chairman Fleming asked for a motion to approve the October 19, 2010 meeting minutes. Vice Chair Moline offered the following resolution and moved its adoption:

RESOLUTION: #11-01

NOW, THEREFORE, BE IT RESOLVED, to approve the minutes of the October 19, 2010 Wilton Water & Sewer Authority meeting as typed, without amendment.

The adoption of the foregoing resolution was seconded by Treasurer Duffy, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

COMPTROLLER'S REPORT

Bills

The payment of the November 2010 (#11), December 2010 (#12) and January 2011 (#1) abstracts need to be approved by the Board. The total for the Water & Sewer Funds for November is \$53,802.38 and nothing for the Capital Projects Fund. The total for the Water & Sewer Funds for December is \$38,264.23 and nothing for the Capital Projects Fund. The total for the Water & Sewer Funds for January is \$383,084.92 and \$1,115.00 for the Capital Projects Fund.

Chairman Fleming asked for a motion to approve the payment of the November 2010, December 2010 and January 2011 abstracts. Secretary Green offered the following resolution and moved its adoption:

RESOLUTION # 11-02

NOW, THEREFORE, BE IT RESOLVED, to ratify the payment of the November 2010 (#11), December 2010 (#12) and January 2011 (#1) abstracts. The total for the Water & Sewer Funds for November is \$53,802.38 and nothing for the Capital Projects Fund. The total for the Water & Sewer Funds for December is \$38,264.23 and nothing for the Capital Projects Fund. The total for the Water & Sewer Funds for January is \$383,084.92 and \$1,115.00 for the Capital Projects Fund.

The adoption of the foregoing resolution was seconded by Vice Chair Moline, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

Billing Adjustments

Billing adjustments in the amount of a positive \$914.94 for October, a positive \$88.83 for November and a positive \$7.00 for December need to be approved by the board.

Chairman Fleming asked for a motion to approve the billing adjustments in the amount of a positive \$914.94 for October, a positive \$88.83 for November and a positive \$7.00 for December. Treasurer Duffy offered the following resolution and moved its adoption:

RESOLUTION # 11-03

NOW, THEREFORE, BE IT RESOLVED, to approve the billing adjustments in the amount of a positive \$914.94 for October, a positive \$88.83 for November and a positive \$7.00 for December.

The adoption of the foregoing resolution was seconded by Secretary Green, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

Budget

The Board needs to approve a budget amendment for installation of a booster pump at the County water line connection in the amount of \$16,500

Chairman Fleming asked for a motion to approve a budget amendment for installation of a booster pump at the County water line connection in the amount of \$16,500. Treasurer Duffy offered the following resolution and moved its adoption:

RESOLUTION # 11-04

NOW, THEREFORE, BE IT RESOLVED, to approve a budget amendment for installation of a booster pump at the County water line connection in the amount of \$16,500.

The adoption of the foregoing resolution was seconded by Secretary Green, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

The Board needs to approve budget transfers from contingency to miscellaneous for \$1,800., from contingency to repairs and maintenance for \$1,200 and from contingency to repairs and maintenance for \$3,200.

Chairman Fleming asked for a motion to approve the budget transfers. Secretary Green offered the following resolution and moved its adoption:

RESOLUTION # 11-05

NOW, THEREFORE, BE IT RESOLVED, to approve a budget transfers from contingency to miscellaneous for \$1,800., from contingency to repairs and maintenance for \$1,200 and from contingency to repairs and maintenance for \$3,200.

The adoption of the foregoing resolution was seconded by Vice Chair Moline, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

Chairman Fleming asked for a motion to approve a budget amendment for 2010 to increase review fees and engineer review fees by \$320. Vice Chair Moline offered the following resolution and moved its adoption:

RESOLUTION # 11-06

NOW, THEREFORE, BE IT RESOLVED, to approve a budget amendment for 2010 to increase review fees and engineer review fees by \$320.

The adoption of the foregoing resolution was seconded by Treasurer Duffy, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

Ridgeview Commons

The Board needs to ratify the return of DEC review fees to Ridgeview Commons which was done in December.

Chairman Fleming asked for a motion to ratify the return of DEC review fees to Ridgeview Commons which was done in December. Secretary Green offered the following resolution and moved its adoption:

RESOLUTION # 11-07

NOW, THEREFORE, BE IT RESOLVED, to ratify the return of DEC review fees to Ridgeview Commons which was done in December.

The adoption of the foregoing resolution was seconded by Treasurer Duffy, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

CHAIRMAN'S REPORT

Wage and Salary Program

It was discussed and decided that a new review of the WWSA wage and salary program should be completed by an outside vendor rather than a Board subcommittee.

WWSA Informational Sheet

Chairman Fleming requested that the information sheet be updated.

February Board Meeting

It was discussed and agreed that the February meeting will be cancelled. The next Board Meeting will be held on March 22.

DIRECTOR'S REPORT

Town Lease

It was discussed and agreed that a 3% per year increase for the lease of office space from the Town of Wilton would be acceptable.

Chairman Fleming asked for a motion to approve the Chairman signing the new lease agreement with the Town of Wilton. Secretary Green offered the following resolution and moved its adoption:

RESOLUTION # 11-08

NOW, THEREFORE, BE IT RESOLVED, to approve the Chairman signing the new lease agreement with the Town of Wilton.

The adoption of the foregoing resolution was seconded by Vice Chair Moline, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

County Water Connection Budget

The County stopped pumping water directly into the system. As a result the County water pressure at WWSA connection was too low to enter into the WWSA line. A booster pump at the connection resolved the issue and a budget amendment was approved.

Exit 15 Sewer Improvements

The exit 15 pump station is nearing capacity. WWSA will look into upgrading the system.

Floral Estates Area Contract Update

Belmonte Builders will be putting in new houses and will start negotiations with the city of Saratoga Springs and WWSA for a water contract

Online and Auto Bill Pay

Credit card payments and deduction from a checking or savings account for WWSA customers are now available online or via phone or office visit. Approximately 177 customers have taken advantage of auto bill pay and many more have paid online using credit/debit cards or e-checks.

Board Performance Evaluation for ABO

Each Board Member was given an evaluation form to complete and return. Director Mooney will send them to the ABO.

2010 Law Regarding Phosphates

A new government regulation went into effect July 1, 2010. This new Law limits the use of phosphates in dish washer detergent to .5% from an industry average of 7%. Phosphates ensure several functions in dishwasher detergents, necessary to ensure effective cleaning. Phosphates essentially soften the effects of "hard" water, combining with the minerals in it, mostly calcium and magnesium, thereby eliminating the spots and film on dishes that can form when the minerals and food bits combine during the wash. Phosphates also make the water's pH more alkaline, which helps in food-bit removal.

Featherwood Meter Upgrade

The Featherwood customers were sent a notice requesting they make an appointment to have their water meters replaced so the radio read system could be used. Chairman Fleming requested that any other customers without the new radio read system be notified again by Dennis Feeney.

Website Development and Content

The auto bill pay is now available.

PROJECT APPROVAL STATUS

ADJOURNMENT

There being no further business brought before the Authority's Board, at 5:48 p.m. on a motion by Treasurer Duffy and seconded by Secretary Green, Chairman Fleming adjourned the meeting with all in favor.