

TOWN of WILTON
WATER and SEWER AUTHORITY
20 Traver Road
Gansevoort, New York 12831

October 19, 2010

Present: Kirk Moline, Vice Chairman; Scott Duffy, Treasurer; Jamie Green, Secretary;
Mark Moshier; Carol Green, Comptroller; Michael Mooney, Director; Dennis
Feeney, Attorney at Law; Keith Manz, Engineer

Arrived Late:

Departed Early:

Absent: Nancy Fleming, Chairman

Vice Chair Moline called the meeting to order at 3:58 p.m.

Approve Pending Minutes

Vice Chair Moline asked for a motion to approve the September 21, 2010 meeting minutes.
Secretary Green offered the following resolution and moved its adoption:

RESOLUTION: #10-51

NOW, THEREFORE, BE IT RESOLVED, to approve the minutes of the September 21, 2010 Wilton Water & Sewer Authority meeting as typed, without amendment.

The adoption of the foregoing resolution was seconded by Mark Moshier, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

COMPTROLLER'S REPORT

Bills

The payment of the October 2010 (#10) abstract needs to be approved by the Board. The total for the Water & Sewer Funds for October is \$87,852.73 and nothing for the Capital Projects Fund.

Vice Chair Moline asked for a motion to approve the payment of the October abstract (#10). The total for the Water & Sewer Funds is \$87,852.73. Treasurer Duffy offered the following resolution and moved its adoption:

RESOLUTION # 10-52

NOW, THEREFORE, BE IT RESOLVED, to ratify the payment of the October abstract (#10). The total for the Water & Sewer Funds is \$87,852.73.

The adoption of the foregoing resolution was seconded by Secretary Green, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

Billing Adjustments

Billing adjustments in the amount of a positive \$485.97 for September need to be approved by the board.

Vice Chair Moline asked for a motion to approve the billing adjustments in the amount of a positive \$485.97 for September. Mark Moshier offered the following resolution and moved its adoption:

RESOLUTION # 10-53

NOW, THEREFORE, BE IT RESOLVED, to approve the billing adjustments in the amount of a positive \$485.97 for September.

The adoption of the foregoing resolution was seconded by Treasurer Duffy, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

Budget

The Board needs to approve a budget amendment for meters in the amount of \$3,000, a budget transfer from contingency to miscellaneous of \$2,500 for school taxes due on Featherwood and reopen the County water connection capital project and approve a budget adjustment for \$125.

Vice Chair Moline asked for a motion to approve a budget amendment for meters in the amount of \$3,000, a budget transfer from contingency to miscellaneous of \$2,500 for school taxes due on Featherwood and reopen the County water connection capital project and approve a budget adjustment for \$125. Secretary Green offered the following resolution and moved its adoption:

RESOLUTION # 10-54

NOW, THEREFORE, BE IT RESOLVED, to approve a budget amendment for meters in the amount of \$3,000, a budget transfer from contingency to miscellaneous of \$2,500 for school taxes due on Featherwood and reopen the County water connection capital project and approve a budget adjustment for \$125.

The adoption of the foregoing resolution was seconded by Mark Moshier, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

Audit for 2010

The Board needs to approve retaining Cusack & Company for the audit of the 2010 financial statements in the amount of \$6,300 for a basic audit and authorize Chairman Fleming to sign their engagement letter.

Vice Chair Moline asked for a motion to approve retaining Cusack & Company for the audit of the 2010 financial statements in the amount of \$6,300 for a basic audit and authorize Chairman Fleming to sign their engagement letter. Mark Moshier offered the following resolution and moved its adoption:

RESOLUTION # 10-55

NOW, THEREFORE, BE IT RESOLVED, to approve retaining Cusack & Company for the audit of the 2010 financial statements in the amount of \$6,300 for a basic audit and authorize Chairman Fleming to sign their engagement letter.

The adoption of the foregoing resolution was seconded by Treasurer Duffy, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

CHAIRMAN'S REPORT

DIRECTOR'S REPORT

Budget Review and Approval

The 2011 budget was reviewed. The Board needs to approve the 2011 budget.

Vice Chair Moline asked for a motion to approve the 2011 budget. Mark Moshier offered the following resolution and moved its adoption:

RESOLUTION # 10-56

NOW, THEREFORE, BE IT RESOLVED, to approve the 2011 budget.

The adoption of the foregoing resolution was seconded by Treasurer Duffy, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

County Water Issue

The week before last the chlorine residual at the county connection was fluctuating. Director Mooney e-mailed the County. WWSA water never went below the minimum residual at our site which is .3 ppm. Other county customers did drop below the minimum. The County had changed the treatment process. The NYS Department of Health asked WWSA to shut off the County water connection until the problems were worked out. The issues have been resolved.

The County stopped pumping water directly into the system. They are now pumping it into a tank and then out into the system. As a result of that the County water pressure at WWSA connection is too low to enter into the WWSA line. Director Mooney and Travis Mitchell from EDP will be meeting with the County to determine what has changed from the original design. A booster pump at the connection or lowering WWSA pressure could resolve the issue.

Exit 15 Sewer Improvements

The exit 15 pump station is nearing capacity. An upgrade may be needed.

Online and Auto Bill Pay

Credit card payments for WWSA customers are now available online or via phone or office visit. Deduction from a checking or savings account options are not yet ready.

Water Contract with City for Floral Estates Area

Nothing new to report.

Website Development and Content

The auto bill pay is now available.

PROJECT APPROVAL STATUS

Crossings @ Northern Pines

Done

804 Route 9

Done

CLOSE MEETING

Vice Chair Moline asked for a motion to temporarily close the meeting. Mark Moshier offered the motion and seconded by Treasurer Duffy, the Board temporarily closed the meeting at 5:05 p.m. and reopened it at 5:11 p.m. on a motion from Mark Moshier and seconded by Treasurer Green.

EXECUTIVE SESSION

Vice Chair Moline asked for a motion to move into Executive Session to discuss the 2011 salary schedule and health insurance. Secretary Green offered the motion and seconded by Treasurer Duffy, the Board moved into Executive Session at 5:11 p.m. and ended at 5:40 p.m.

The regular meeting was called to order.

Health Insurance

After a review and discussion of the employee health insurance it was decided to keep the employees participation percentage the same thereby sharing the increase in cost.

Vice Chair Moline asked for a motion to approve keeping the employees participation percentage the same thereby sharing the increase in cost. Mark Moshier offered the following resolution and moved its adoption:

RESOLUTION # 10-57

NOW, THEREFORE, BE IT RESOLVED, to approve keeping the employees participation percentage the same thereby sharing the increase in cost.

The adoption of the foregoing resolution was seconded by Treasurer Duffy duly put to a vote and the resolution was declared adopted with all Board members present voting in favor

2011 Salary Schedule

The 2011 salary schedule was reviewed and discussed during Executive Session

Vice Chair Moline asked for a motion to approve the 2011 salary schedule as written. Mark Moshier offered the following resolution and moved its adoption:

RESOLUTION # 10-58

NOW, THEREFORE, BE IT RESOLVED, to approve the 2011 salary schedule as written.

The adoption of the foregoing resolution was seconded by Secretary Green duly put to a vote and the resolution was declared adopted with all Board members present voting in favor

November and December Board Meetings

After a discussion it was decided that the November and December Board Meetings will be cancelled.

Vice Chair Moline asked for a motion to cancel November and December Board Meetings. Mark Moshier offered the following resolution and moved its adoption:

RESOLUTION # 10-59

NOW, THEREFORE, BE IT RESOLVED, to cancel November and December Board Meetings.

The adoption of the foregoing resolution was seconded by Treasurer Duffy duly put to a vote and the resolution was declared adopted with all Board members present voting in favor

ADJOURNMENT

There being no further business brought before the Authority's Board, at 5:40 p.m. on a motion by Treasurer Duffy and seconded by Secretary Green, Vice Chair Moline adjourned the meeting with all in favor.