

TOWN of WILTON
WATER and SEWER AUTHORITY
20 Traver Road
Gansevoort, New York 12831

June 15, 2010

Present: Nancy Fleming, Chairman; Kirk Moline, Vice Chairman; Scott Duffy, Treasurer; Jamie Green, Secretary; Mark Moshier; Carol Green, Comptroller; Michael Mooney, Director; Dennis Feeny, Attorney at Law; Keith Manz, Engineer

Arrived Late:

Departed Early:

Absent:

Chairman Fleming called the meeting to order at 3:41 p.m.

Approve Pending Minutes

Chairman Fleming asked for a motion to approve the May 18, 2010 meeting minutes. Secretary Green offered the following resolution and moved its adoption:

RESOLUTION: #10-36

NOW, THEREFORE, BE IT RESOLVED, to approve the minutes of the May 18, 2010 Wilton Water & Sewer Authority meeting as typed, without amendment.

The adoption of the foregoing resolution was seconded by Mark Moshier, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

COMPTROLLER'S REPORT

Bills

The payment of the June 2010 abstract (#6) needs to be approved by the Board. The total for the Water & Sewer Funds is \$39,439.81 and \$29,519.05 for the Capital Projects Fund.

Chairman Fleming asked for a motion to approve the payment of the June 2010 abstract (#6). The total for the Water & Sewer Funds is \$39,439.81 and \$29,519.05 for the Capital Projects Fund. Vice Chair Moline offered the following resolution and moved its adoption:

RESOLUTION # 10-37

NOW, THEREFORE, BE IT RESOLVED, to ratify the payment of the June 2010 abstract (#6) audited and paid in June by the Comptroller. The total for the Water & Sewer Funds is \$39,439.81 and \$29,519.05 for the Capital Projects Fund.

The adoption of the foregoing resolution was seconded by Mark Moshier, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

Billing Adjustments

Billing adjustments in the amount of a positive \$248.60 for May need to be approved by the board.

Chairman Fleming asked for a motion to approve the billing adjustments in the amount of a positive \$248.60 for May 2010. Mark Moshier offered the following resolution and moved its adoption:

RESOLUTION # 10-38

NOW, THEREFORE, BE IT RESOLVED, to approve the billing adjustments in the amount of a positive \$248.60 for May 2010.

The adoption of the foregoing resolution was seconded by Secretary Green, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

Budget

The Board needs to approve a budget amendment in the Capital Project for the connection to Saratoga County Water Authority to reflect the use of leftover pipe inventory, provide a budget for approved change orders and provide a budget for a radio and flow meter, totaling \$26,444.

Chairman Fleming asked for a motion to approve a budget amendment in the Capital Project for the connection to Saratoga County Water Authority to reflect the use of leftover pipe inventory, provide a budget for approved change orders and provide a budget for a radio and flow meter, totaling \$26,444. Vice Chair Moline offered the following resolution and moved its adoption:

RESOLUTION # 10-39

NOW, THEREFORE, BE IT RESOLVED, to approve a budget amendment in the Capital Project for the connection to Saratoga County Water Authority to reflect the use of leftover pipe inventory, provide a budget for approved change orders and provide a budget for a radio and flow meter, totaling \$26,444.

The adoption of the foregoing resolution was seconded by Mark Moshier, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

Featherwood Water System

The Board needs to authorize Director Mooney to accept the lowest quote and approve a budget adjustment totaling \$50,775.00 for capping off the old system, engineering and demolition and removal of the old pump building.

Chairman Fleming asked for a motion to authorize Director Mooney to accept the lowest quote and approve a budget adjustment totaling \$50,775.00 for capping off the old system, engineering and demolition and removal of the old pump building. Mark Moshier offered the following resolution and moved its adoption:

RESOLUTION # 10-40

NOW, THEREFORE, BE IT RESOLVED, to authorize Director Mooney to accept the lowest quote and approve a budget adjustment totaling \$50,775.00 for capping off the old system, engineering and demolition and removal of the old pump building.

The adoption of the foregoing resolution was seconded by Vice Chair Moline, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

Infrastructure Replacement

The Board discussed the increase of the 2010 contributions to the water fund replacement reserve for \$552,244.00 and the sewer fund replacement reserve for \$322,864.00. The Board needs to approve budget amendments for these increases.

Chairman Fleming asked for a motion to approve the increase of the 2010 contributions to the water fund replacement reserve for \$552,244.00 and the sewer fund replacement reserve for \$322,864.00. Secretary Green offered the following resolution and moved its adoption:

RESOLUTION # 10-41

NOW, THEREFORE, BE IT RESOLVED, to approve the increase of the 2010 contributions to the water fund replacement reserve for \$552,244.00 and the sewer fund replacement reserve for \$322,864.00.

The adoption of the foregoing resolution was seconded by Treasurer Duffy, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

CHAIRMAN'S REPORT

Personnel Policy Review

A completed and revised personnel policy was distributed to the Board.

Chairman Fleming asked for a motion to approve the revised version of the WWSA Personnel Policy. Treasurer Duffy offered the following resolution and moved its adoption:

RESOLUTION # 10-42

NOW, THEREFORE, BE IT RESOLVED, to approve the revised version of the WWSA Personnel Policy.

The adoption of the foregoing resolution was seconded by Secretary Green, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

DIRECTOR'S REPORT

WWSA Annual Drinking Water Quality Report

The 2009 Report is completed and published and placed on the website.

Featherwood Customer Letter

A draft letter to be sent to Featherwood customers was discussed. It will be signed by Chairman Fleming.

Auto Bill Pay

Spa Net will take charge and work with RVS and Authorize.Net to resolve any issues.

Water Contract with City for Floral Estates Area

Nothing new with this issue.

Website Development and Content

2009 Annual Drinking Water Quality Report has been added.

PROJECT APPROVAL STATUS

Crossings @ Northern Pines

First review is complete and second submission is in.

708 Route 9

First review is complete and second submission is in.

ADJOURNMENT

There being no further business brought before the Authority's Board, at 4:44 p.m. on a motion by Treasurer Duffy and seconded by Vice Chair Moline, Chairman Fleming adjourned the meeting with all in favor.