

TOWN of WILTON
WATER and SEWER AUTHORITY
20 Traver Road
Gansevoort, New York 12831

November 15, 2022

Present: Dave MacDougall, Chairman; Scott Duffy, Treasurer; Evan Schneider, Secretary; Dave Huestis, Board Member; Michael Mooney, Director; Ryan Riper, Engineer; Carol Green, Comptroller; Dennis Feeney, Attorney at Law (via zoom)

Absent: Kirk Moline, Vice-Chairman;

Chairman MacDougall called the meeting to order at 4:00 pm

Approve Pending Minutes

Chairman MacDougall asked for a motion to approve the September 20, 2022 meeting minutes. Treasurer Duffy offered the following resolution and moved its adoption:

RESOLUTION: #22-34

NOW, THEREFORE, BE IT RESOLVED, to approve the minutes of the September 20, 2022 Wilton Water & Sewer Authority meeting as typed, without amendment.

The adoption of the foregoing resolution was seconded by Secretary Schneider, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

COMPTROLLER'S REPORT

Bills

The payment of the October 2022 and November 2022 (#10 & #11) abstracts need to be approved by the Board. The total for the Water & Sewer Fund for October is \$112,763.70 and \$360,667.17 for the Capital Projects Fund. The total for the Water & Sewer Fund for November is \$52,095.60 and \$5,594.25 for the Capital Projects Fund.

Chairman MacDougall asked for a motion to approve the payment of October 2022 and November 2022 (#10 & #11) abstracts. Secretary Schneider offered the following resolution and moved its adoption:

RESOLUTION #22-35

NOW, THEREFORE, BE IT RESOLVED, to approve the payment of October 2022 and November 2022 (#10 & #11) abstracts. The total for the Water & Sewer Fund for October is \$112,763.70 and \$360,667.17 for the Capital Projects Fund. The total for the Water & Sewer Fund for November is \$52,095.60 and \$5,594.25 for the Capital Projects Fund.

The adoption of the foregoing resolution was seconded by Treasurer Duffy, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

Billing Adjustments

Billing adjustments in the amount of a positive \$97.00 for September and a positive \$1,713.74 for October need to be approved by the Board.

Chairman MacDougall asked for a motion to approve the billing adjustments in the amount of a positive \$97.00 for September and a positive \$1,713.74 for October. Dave Huestis offered the following resolution and moved its adoption:

RESOLUTION #22-36

NOW, THEREFORE, BE IT RESOLVED, to approve the billing adjustments in the amount of a positive \$97.00 for September and a positive \$1,713.74 for October.

The adoption of the foregoing resolution was seconded by Treasurer Duffy, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

Budget

The Board needs to approve the following budget transfers:

- i. From Contingency (a/c# 01-1990-5.00400) to Contractual Expenses (a/c# 01-8340-5.00400) for \$8,000 to cover the invoice from WJ Morris for the leak detection work that he did over the summer.
- ii. From Contingency (a/c# 01-1990-5.00400) to Repairs and Maintenance (a/c#01-8320-5.00413) for \$10,000 for MJR for well repairs at Mulberry (FYI we have done 2 partial transfers for this work in the past).
- iii. From Contingency (a/c#02-1990-5.00400) to Engineering Review Fees (a/c# 02-8110-5.00417) for \$220.
- iv. From Contingency (a/c#02-1990-5.00400) to Repairs and Maintenance a/c #02-8122-5.00413 for \$7,500 for grinder pump repairs.

Chairman MacDougall asked for a motion to approve the budget transfers as outlined by the Comptroller's Report. Treasurer Duffy offered the following resolution and moved its adoption:

RESOLUTION #22-37

NOW, THEREFORE, BE IT RESOLVED, to approve the budget transfers as outlined by the Comptroller's Report:

Budget transfers:

- i. From Contingency (a/c# 01-1990-5.00400) to Contractual Expenses (a/c# 01-8340-5.00400) for \$8,000 to cover the invoice from WJ Morris for the leak detection work that he did over the summer.

- ii. From Contingency (a/c# 01-1990-5.00400) to Repairs and Maintenance (a/c#01-8320-5.00413) for \$10,000 for MJR for well repairs at Mulberry
- iii. From Contingency (a/c#02-1990-5.00400) to Engineering Review Fees (a/c# 02-8110-5.00417) for \$220.
- iv. From Contingency (a/c#02-1990-5.00400) to Repairs and Maintenance a/c #02-8122-5.00413 for \$7,500 for grinder pump repairs.

The adoption of the foregoing resolution was seconded by Dave Huestis, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

Employee Health Insurance Participation 2023

The Board needs to determine the percentage of 2023 employee health insurance premium contribution. For 2022, the Board approved employee participation in their health insurance at 15% of the employee’s premiums. The Board needs to decide whether to keep that percentage the same or change for 2023. The 2023 premiums are set to rise 10.5%.

Chairman MacDougall asked for a motion to share the 2023 health insurance premium increase evenly with the employees and continue the employee contribution at 15%. Dave Huestis offered the following resolution and moved its adoption:

RESOLUTION #22-38

NOW, THEREFORE, BE IT RESOLVED, to share the 2023 health insurance premium increase evenly with the employees and continue the employee contribution at 15%.

The adoption of the foregoing resolution was seconded by Secretary Schneider, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

Budget to Actual Expenditure Reports

The report as of 11/11/22 is available.

Internal Financial Statements

Reports as of 9/30/22 are attached.

Certificates of Deposit

CD interest rates have started to come back up. Excess cash was bid out in October. Ballston Spa National Bank and Adirondack Trust declined to bid. Saratoga National Bank came back with the following:

Water Replacement Reserve \$3,500,000 for 2 years	2.75%
Sewer Replacement Reserve \$1,500,000 for 6 months	2.25%
Sewer Capital Improvement Reserve \$750,000 for 6 months	2.25%
OPEB Reserve \$200,000 for 2 years	2.75%
Unrestricted Funds \$3,000,000 for 2 years	2.75%

CHAIRMAN'S REPORT

Joe Stadelmeyer was introduced to the Board as a potential new Board member. Kirk Moline anticipates an upcoming retirement and possible relocation out of state. The Town Board would appoint a new Board member at an upcoming Town Board meeting.

DIRECTOR'S REPORT

2023 Budget

2023 proposed budget revenues and expenses were presented to Board.

Chairman MacDougall asked for a motion to approve the 2023 Budget. Dave Huestis offered the following resolution and moved its adoption:

RESOLUTION #22-39

NOW, THEREFORE, BE IT RESOLVED, to approve the 2023 Budget.

The adoption of the foregoing resolution was seconded by Secretary Schneider, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

2023 Proposed Salary Schedule

The proposed 2023 Salary schedule was reviewed and discussed.

Chairman MacDougall asked for a motion to approve the 2023 Salary schedule with a 5% COLA. Dave Huestis offered the following resolution and moved its adoption:

RESOLUTION #22-40

NOW, THEREFORE, BE IT RESOLVED, to approve the 2023 Salary schedule with a 5% COLA.

The adoption of the foregoing resolution was seconded by Secretary Schneider, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

Saratoga County Sewer District #1 Take Over of Sewer Operation

During the discussions regarding the Ace Sewer Pump Station being taken over by the Saratoga County Sewer District in order to accept flow from another municipality, the Town of Moreau, the concept of Saratoga County Sewer District taking over all operations for all sewer in the Town of Wilton was pitched. SCSD is very receptive to the idea. There are just a few areas in the County that are similar to WWSA operations- a private sewer company in the Town of Milton, the Town of Moreau, and WWSA. If it proceeds, our customers would only have an annual sewer bill on their tax bill. They would no longer receive a sewer charge on their WWSA bill. This would result in a savings of approximately \$77 per customer per year. WWSA would not own, operate or maintain the 8 sewer pump stations in town. WWSA would not own, operate or maintain the 63 grinder pumps at Kings Mills. However, there is a significant amount of money that has been collected and set aside for sewer replacement over the years that can not be used for anything other than sewer, and would need to be provided to the County for the benefit of the sewer customers. There is concern that if the funding is provided to the County, it

would be used to benefit sewer customers throughout the County, and not specifically for residents of the Town of Wilton that funded it. An alternative would be to replace and upsize the entire trunk line down Northern Pines Road to decrease the funds and be assured it is being used to benefit Town of Wilton customers. There is also concern with how this could affect the contract for the Forest Grove neighborhood.

Edie Road Water Loop Progress

They are moving along. They are past the new development on Edie Road.

Water and Sewer Extension for Forest Grove Subdivision

The sewer pump station in the subdivision has not been built yet. The water and sewer lines in the development are expected to be turned over by the end of the year. They will not be able to discharge any sewer until the sewer pump station is done.

Verizon Property Lease

The pole is complete and live. Cell service in the immediate vicinity of the tower is moderately improved. WWSA has been approached for another tower to be located at the Jones Road water plant. A site visit will be done on Thursday.

Sewer Blockage

Between October 30 and November 2, the County Sewer District had a sewer blockage between Ace Hardware entrance and the end of Northern Pines Road. For 2.5 days, sewage needed to be bypass pumped out of a manhole and trucked to another pump station to get around the blockage. They installed 4 new valves and pressurized the line enough to clear the blockage. WWSA has a \$29,000 bill from Action Septic Service, and a bill from GLLP, directly relating to this blockage. This will be paid from the Ace Hardware Capital Project.

Internet Meter Reading System Update

No new information to report.

Online and Auto Bill Pay Update

No major issues with online and Auto Bill Pay.

ADJOURNMENT

There being no further business brought before the Authority's Board, at 5:11p.m. on a motion by Dave Huestis and seconded by Treasurer Duffy, Chairman MacDougall adjourned the meeting with all in favor.