

TOWN of WILTON
WATER and SEWER AUTHORITY
20 Traver Road
Gansevoort, New York 12831

September 21, 2021

Present: Dave MacDougall, Chairman; Kirk Moline, Vice-Chairman; Evan Schneider, Secretary; Michael Mooney, Director; Dennis Feeney, Attorney at Law; Ryan Riper, Engineer; Carol Green, Comptroller

Absent: Scott Duffy, Treasurer; Mark Moshier, Board Member

Chairman MacDougall called the meeting to order at 4:05pm

Approve Pending Minutes

Chairman MacDougall asked for a motion to approve the July 20, 2021 meeting minutes. Vice Chairman Moline offered the following resolution and moved its adoption:

RESOLUTION: #21-27

NOW, THEREFORE, BE IT RESOLVED, to approve the minutes of the July 20, 2021 Wilton Water & Sewer Authority meeting as typed, without amendment.

The adoption of the foregoing resolution was seconded by Secretary Schneider, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

COMPTROLLER'S REPORT

Bills

The payment of the August 2021 and September 2021 (#08 & #09) abstracts need to be approved by the Board. The total for the Water & Sewer Fund for August is \$66,387.15 and \$40,803.60 for the Capital Projects Fund. The total for the Water & Sewer Fund for September is \$52,499.04 and \$0.00 for the Capital Projects Fund.

Chairman MacDougall asked for a motion to approve the payment of August 2021 and September 2021 (#08 & #09) abstracts. Secretary Schneider offered the following resolution and moved its adoption:

RESOLUTION #21-28

NOW, THEREFORE, BE IT RESOLVED, to approve the payment of August 2021 and September 2021 (#08 & #09) abstracts. The total for the Water & Sewer Fund for August is \$66,387.15 and \$40,803.60 for the Capital Projects Fund. The total for the Water & Sewer Fund for September is \$52,499.04 and \$0.00 for the Capital Projects Fund.

The adoption of the foregoing resolution was seconded by Vice Chairman Moline, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

Billing Adjustments

Billing adjustments in the amount of a positive \$1354.17 for July and a positive \$1188.38 for August need to be approved by the Board.

Chairman MacDougall asked for a motion to approve the billing adjustments in the amount of a positive \$1354.17 for July and a positive \$1188.38 for August. Secretary Schneider offered the following resolution and moved its adoption:

RESOLUTION #21-29

NOW, THEREFORE, BE IT RESOLVED, to approve the billing adjustments in the amount of a positive \$1354.17 for July and a positive \$1188.38 for August.

The adoption of the foregoing resolution was seconded by Vice Chairman Moline, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

Budget

The Board needs to approve the following Budget amendment by:

Increasing Sale of Meters (a/c # 01-0000-4.02665) and increasing the meter expense account (a/c# 01-8340-5.00416) by \$3,430.

The Board also needs to approve the following budget transfers:

- a. From Contingency (a/c# 02-1990-5.00400) to Equipment & Capital Outlay (a/c# 02-8110-5.00200) - \$8,300 for the work done at the warehouse.
- b. From Contingency (a/c# 02-1990-5.00400) to Contractual Expenses (a/c# 02-8110-5.00400) - \$200.
- c. From Contingency (a/c# 01-1990-5.00400) to Engineer Review Fees (a/c # 01-8310-5.00417) - \$360

Chairman MacDougall asked for a motion to approve the budget amendments and transfers as outlined by the Comptroller's Report. Vice Chairman Moline offered the following resolution and moved its adoption:

RESOLUTION #21-30

NOW, THEREFORE, BE IT RESOLVED, to approve the budget adjustments as outlined by the Comptroller's Report:

- A. Budget Amendment- Increasing Sale of Meters (a/c # 01-0000-4.02665) and increasing the meter expense account (a/c# 01-8340-5.00416) by \$3,430

B. Budget Transfers:

- a. From Contingency (a/c# 02-1990-5.00400) to Equipment & Capital Outlay (a/c# 02-8110-5.00200) - \$8,300 for the work done at the warehouse.
- b. From Contingency (a/c# 02-1990-5.00400) to Contractual Expenses (a/c# 02-8110-5.00400 - \$200.
- c. From Contingency (a/c# 01-1990-5.00400) to Engineer Review Fees (a/c # 01-8310-5.00417) - \$360

The adoption of the foregoing resolution was seconded by Secretary Schneider, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

Budget to Actual Expenditure Reports

The report as of 9/20/21 is available for your review

CHAIRMAN'S REPORT

DIRECTOR'S REPORT

Water Line Extension-744 Saratoga Road/Wishing Well

The Wishing Well gave WWSA an easement on their property on Rt. 9 to run a new water line. The Board approved a capital project and the budget was established at the last board meeting. The work is done. There are provisions on both ends to allow future expansions north and south on Rt 9. As soon as a review is back from Department of Health, the Wishing Well plans to connect to water. They connected to sewer 10 years ago and at the time they got a DOT permit to run two carrier pipes underneath Rt. 9. One was used to run sewer line at the time, and the other will be used for water line.

Capital Project – Davidson to Rt.9 Sewer Easement

The Board needs to ratify its decision to create a new Capital Project #35- Davidson to Rt.9 Sewer Easement and to approve the following budget amendment to create the funding for the project:

- Increase Contractual Expenses (a/c # 35-1440-5.00400) by \$20,000
- Increase Interfund Transfers (a/c # 35-0000-4.05031) by \$20,000
- Increase Transfers to Capital Projects (a/c # 02-9900-5.09950) by \$20,000
- Increase Appropriated Fund Balance (a/c # 02-0000-4.00599) by \$20,000

Chairman MacDougall asked for a motion to establish Capital Project #35 for Davidson Drive to Rt. 9 Sewer Easement and to approve a budget of \$20,000. Secretary Schneider offered the following resolution and moved its adoption:

RESOLUTION #21-31

NOW, THEREFORE, BE IT RESOLVED, to approve the establishment of Capital Project #35 for Davidson Drive to Rt. 9 Sewer Easement and to approve a budget of \$20,000 with the following budget transfer/amendments:

Increase Contractual Expenses (a/c # 35-1440-5.00400) by \$20,000

Increase Interfund Transfers (a/c # 35-0000-4.05031) by \$20,000

Increase Transfers to Capital Projects (a/c # 02-9900-5.09950) by \$20,000

Increase Appropriated Fund Balance (a/c # 02-0000-4.00599) by \$20,000

The adoption of the foregoing resolution was seconded by Vice Chairman Moline, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

Artisanal Brewing Sewer Line Extension

The right of way along Rt 9 between Artisanal and the sewer easement is only 50 feet, which allows only 3 feet outside of the paved area. The engineer designed it with getting easements from 6 different properties along Rt 9 which is not feasible. He is going to try to move it into the 8-10 ft. shoulder area on Rt 9 which will require approval from DOT. The existing pavement in this shoulder area is not in great condition, and the project would provide DOT with 1000 ft. of new shoulder.

Edie Road Subdivision Possible Water Line Extension

New 38 lot subdivision project on Edie Road looking to get water from Loudon Road via 3700 ft of water line easement through an undeveloped wooded area along the property line of adjacent property. Bringing water lines along the public right-of-way to neighborhood entrance would be 7700 ft and cost prohibitive to developer. Board considering options to allow water line to run in right-of-way to allow for future development and a possible special district for a neighborhood in area with poor well quality.

Water and Sewer Extension for Forest Grove Subdivision

The contract with Belmonte has been signed. Some preliminary work has been completed and materials ordered. They do not yet have DOT permit for Northway crossing. Work should be starting soon.

Ace Sewer Pump Station Capital Project

A lot of the survey work has been done and is progressing nicely. Estimated that project will be ready to bid in the spring.

Dish Wireless Inquiry for Lease on Water Tower

Parties have agreed on a contract, but nothing is signed yet.

Verizon Property Lease

Zoning board meeting is 9/23/21 and anticipating approval.

Internet Meter Reading System Update

An upgrade to the internet meter reading system is complete and working well with no issues.

Saratoga County Water Quality and Contract

Our continual testing has not shown any problems with water quality. The new contract and addendum were delivered for signature this past week and are ready for Chairman to sign.

ADJOURNMENT

There being no further business brought before the Authority's Board, at 5:10p.m. on a motion by Vice Chairman Moline and seconded by Secretary Schneider, Chairman MacDougall adjourned the meeting with all in favor.