

TOWN of WILTON
WATER and SEWER AUTHORITY
20 Traver Road
Gansevoort, New York 12831

September 20, 2022

Present: Dave MacDougall, Chairman; Kirk Moline, Vice-Chairman; Scott Duffy, Treasurer; Michael Mooney, Director; Ryan Riper, Engineer; Carol Green, Comptroller

Absent: Evan Schneider, Secretary; Dave Huestis, Board Member; Dennis Feeney, Attorney at Law

Chairman MacDougall called the meeting to order at 4:04 pm

Approve Pending Minutes

Chairman MacDougall asked for a motion to approve the July 19, 2022 meeting minutes. Vice Chairman Moline offered the following resolution and moved its adoption:

RESOLUTION: #22-29

NOW, THEREFORE, BE IT RESOLVED, to approve the minutes of the July 19, 2022 Wilton Water & Sewer Authority meeting as typed, without amendment.

The adoption of the foregoing resolution was seconded by Treasurer Duffy, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

COMPTROLLER'S REPORT

Bills

The payment of the August 2022 and September 2022 (#08 & #09) abstracts need to be approved by the Board. The total for the Water & Sewer Fund for August is \$76,117.77 and \$285,550.90 for the Capital Projects Fund. The total for the Water & Sewer Fund for September is \$36,942.27 and \$4,683.80 for the Capital Projects Fund.

Chairman MacDougall asked for a motion to approve the payment of August 2022 and September 2022 (#08 & #09) abstracts. Treasurer Duffy offered the following resolution and moved its adoption:

RESOLUTION #22-30

NOW, THEREFORE, BE IT RESOLVED, to approve the payment of August 2022 and September 2022 (#08 & #09) abstracts. The total for the Water & Sewer Fund for August is \$76,117.77 and \$285,550.90 for the Capital Projects Fund. The total for the Water & Sewer Fund for September is \$36,942.27 and \$4,683.80 for the Capital Projects Fund.

The adoption of the foregoing resolution was seconded by Vice Chairman Moline, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

Billing Adjustments

Billing adjustments in the amount of a positive \$957.22 for July and a positive \$41.41 for August need to be approved by the Board.

Chairman MacDougall asked for a motion to approve the billing adjustments in the amount of a positive \$957.22 for July and a positive \$41.41 for August. Vice Chairman Moline offered the following resolution and moved its adoption:

RESOLUTION #22-31

NOW, THEREFORE, BE IT RESOLVED, to approve the billing adjustments in the amount of a positive \$957.22 for July and a positive \$41.41 for August.

The adoption of the foregoing resolution was seconded by Treasurer Duffy, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

Budget

The Board needs to approve the following budget transfers:

- i. From Contingency (a/c# 01-1990-5.00400) to Repairs and Maintenance (a/c# 01-8320-5.00400) for \$6,000 to cover the current budget shortfall caused by replacing the pumps for Well #11 and Well #13 in Mulberry.
- ii. From Contingency (a/c# 01-1190-5.00400) to Operating Supplies (a/c#01-8330-5.00403) for \$14,000 for increases in pricing and usage for supplies from Slack Chemical. 2021 costs averaged \$1064/month. The first 6 months of 2022, averaged \$1703, and July and August 2022 averaged \$2795. The July/August average has been added to the YTD actual for the remaining 4 months to arrive at this budget transfer. We get a cheaper municipal rate, so we do better than private systems.
- iii. From Contingency (a/c#01-1990-5.00400) to Electricity (a/c# 01-8320-5.00412) for \$42,800, due to National Grid price increases and usage increases due to a dry season; From Contingency (a/c# 02-1990-5.00400) to Electricity (a/c# 02-02-8122-5.00412) for \$8,000, due to National Grid price increases; and From Electricity (a/c# 02-8121-5.00412) to Electricity (a/c#02-8122-5.00412) for \$1,600- Kings Mills are minimum charges so no increases.

Chairman MacDougall asked for a motion to approve the budget transfers as outlined by the Comptroller's Report. Treasurer Duffy offered the following resolution and moved its adoption:

RESOLUTION #22-32

NOW, THEREFORE, BE IT RESOLVED, to approve the budget transfers as outlined by the Comptroller's Report:

Budget transfers:

- i. From Contingency (a/c# 01-1990-5.00400) to Repairs and Maintenance (a/c# 01-8320-5.00400) for \$6,000 to cover the current budget shortfall caused by replacing the pumps for Well #11 and Well #13 in Mulberry.
- ii. From Contingency (a/c# 01-1190-5.00400) to Operating Supplies (a/c#01-8330-5.00403) for \$14,000 for increases in pricing and usage for supplies from Slack Chemical. 2021 costs averaged \$1064/month. The first 6 months of 2022, averaged \$1703, and July and August 2022 averaged \$2795. The July/August average has been added to the YTD actual for the remaining 4 months to arrive at this budget transfer. We get a cheaper municipal rate, so we do better than private systems.
- iii. From Contingency (a/c#01-1990-5.00400) to Electricity (a/c# 01-8320-5.00412) for \$42,800, due to National Grid price increases and usage increases due to a dry season; From Contingency (a/c# 02-1990-5.00400) to Electricity (a/c# 02-02-8122-5.00412) for \$8,000, due to National Grid price increases; and From Electricity (a/c# 02-8121-5.00412) to Electricity (a/c#02-8122-5.00412) for \$1,600- Kings Mills are minimum charges so no increases.

The adoption of the foregoing resolution was seconded by Vice Chairman Moline, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

Closure of Capital Projects

The Board needs to approve closing Capital Project #28 for the Forest Grove Water Line and to also close Capital Project #29 for the Forest Grove Sewer Line. Total budget and total costs were:

		CP #28 Water	CP #29 Sewer
Total Budget		\$493,377.00	\$845,806.00
Total Expended	2020	\$ 173.87	\$ 173.86
	2021	\$ 71,813.44	\$243,707.96
	2022	\$240,090.73	\$346,951.47
Total Expended*		\$312,098.04	\$590,833.29

*When the projects are closed, these amounts will be capitalized and depreciated in their respective funds. An associated receivable from Belmonte will be recorded on both the Water and Sewer Funds. Payments will be made in accordance with their contract with WWSA. The cash received for the water side will be unrestricted on the Water Fund, but cash received for the sewer portion will be returned to the Sewer Capital Improvement Reserve Fund as the CIR funded the expenses of CP #29.

Chairman MacDougall asked for a motion to approve the closure of Capital Project #28 for the Forest Grove Water Line and Capital Project #29 for the Forest Grove Sewer Line. Vice Chairman Moline offered the following resolution and moved its adoption:

RESOLUTION #22-33

NOW, THEREFORE, BE IT RESOLVED, to approve the closure of Capital Project #28 for the Forest Grove Water Line and Capital Project #29 for the Forest Grove Sewer Line.

The adoption of the foregoing resolution was seconded by Treasurer Duffy, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

Budget to Actual Expenditure Reports

The report as of 9/14//22 is available.

CHAIRMAN'S REPORT

Kirk Moline will be relocating part time to Florida following November Board meeting. His goal is to eventually establish residency in FL and maintain a home in Wilton and continue to work in NY. If or when residency changes, he will no longer be able to be on Board. As long as he maintains Wilton residency, he will be able to participate in meetings via Zoom but will be unable to vote remotely.

DIRECTOR'S REPORT

Edie Road Water Loop Progress

They have about 5,000 ft. of roughly 50,000 ft. done. We just received the first invoice for the section on Edie Rd.

Sewer Flow from the Town of Moreau/Ace Sewer Pump Station Capital Project

The Ace Hardware Sewer Pump Station Capital Project was placed on hold pending the outcome of a proposed increase in the Saratoga County Sewer District area, to take over operations for and increase the capacity of the Ace Hardware Sewer Pump Station in order to accept sewer flow from the Town of Moreau. The Board will be receiving an invitation to a meeting next week. WWSA had an estimated budget to rebuild the pump station that would be contributed toward the County project minus costs expended to make repairs to the station while the project has been on hold. WWSA would maintain ownership of the station until the asset has depreciated, but the County will take over operations and maintenance.

Water and Sewer Extension for Forest Grove Subdivision

Work is done. The Capital Projects have been closed. We are just waiting on the transfer of road and infrastructure inside the subdivision. The sewer station in the subdivision has not been built yet.

Verizon Property Lease

The pole is up but not yet functional. They have begun paying rent to WWSA.

Internet Meter Reading System Update

No new information to report.

Online and Auto Bill Pay Update

No major issues with online and Auto Bill Pay.

ADJOURNMENT

There being no further business brought before the Authority's Board, at 4:57p.m. on a motion by Treasurer Duffy and seconded by Vice Chairman Moline, Chairman MacDougall adjourned the meeting with all in favor.