

TOWN of WILTON
WATER and SEWER AUTHORITY
20 Traver Road
Gansevoort, New York 12831

September 19, 2017

Present: Dave MacDougall, Chairman; Jamie Green, Secretary; Scott Duffy, Treasurer; Dennis Feeney, Attorney at Law; Michael Mooney, Director; Ryan Riper, Engineer; Carol Green, Comptroller

Absent: Kirk Moline, Vice Chairman; Mark Moshier, Board Member

Chairman MacDougall called the meeting to order at 4:18 p.m.

Approve Pending Minutes

Chairman MacDougall asked for a motion to approve the August 1, 2017 meeting minutes. Secretary Green offered the following resolution and moved its adoption:

RESOLUTION: #17-27

NOW, THEREFORE, BE IT RESOLVED, to approve the minutes of the August 1, 2017 Wilton Water & Sewer Authority meeting as typed, without amendment.

The adoption of the foregoing resolution was seconded by Treasurer Duffy, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

COMPTROLLER'S REPORT

Bills

The payment of the August 2017 and September 2017 (#08 & #09) abstracts need to be approved by the Board. The total for the Water & Sewer Fund for August is \$23,761.81 and \$4331.50 for the Capital Projects Fund. The total for the Water & Sewer Fund for September is \$35,008.27 and \$0.00 for the Capital Projects Fund.

Chairman MacDougall asked for a motion to approve the payment of August 2017 and September 2017 (#08 & #09) abstracts. Secretary Green offered the following resolution and moved its adoption:

RESOLUTION #17-28

NOW, THEREFORE, BE IT RESOLVED, to approve the payment of August 2017 and September 2017 (#08 & #09) abstracts. The total for the Water & Sewer Fund for August is \$23,761.81 and \$4331.50 for the Capital Projects Fund. The total for the Water & Sewer Fund for September is \$35,008.27 and \$0.00 for the Capital Projects Fund.

The adoption of the foregoing resolution was seconded by Treasurer Duffy, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

Billing Adjustments

Billing adjustments in the amount of a positive \$1459.36 for July and a positive \$679.10 for August need to be approved by the board.

Chairman MacDougall asked for a motion to approve the billing adjustments in the amount of a positive \$1459.36 for July and a positive \$679.10 for August. Treasurer Duffy offered the following resolution and moved its adoption:

RESOLUTION #17-29

NOW, THEREFORE, BE IT RESOLVED, to approve the billing adjustments in the amount of a positive \$1459.36 for July and a positive \$679.10 for August.

The adoption of the foregoing resolution was seconded by Secretary Green, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

Budget Transfers

The Board needs to approve budget transfers as per the September 19, 2017 Comptroller's Report.

Chairman MacDougall asked for a motion to approve budget transfers as per the September 19, 2017 Comptroller's Report. Secretary Green offered the following resolution and moved its adoption:

RESOLUTION #17-30

NOW, THEREFORE, BE IT RESOLVED, to approve budget transfers as per the September 19, 2017 Comptroller's Report.

The adoption of the foregoing resolution was seconded by Treasurer Duffy, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

Budget Amendments

The Board needs to approve budget amendments as per the September 19, 2017 Comptroller's Report, to recognize the fact that due to a wetter than normal spring/early summer and the decrease in water rates for 2017 that we do not expect to receive the budgeted revenue from water usage.

Chairman MacDougall asked for a motion to approve budget amendments as per the September 19, 2017 Comptroller's Report. Treasurer Duffy offered the following resolution and moved its adoption:

RESOLUTION #17-31

NOW, THEREFORE, BE IT RESOLVED, to approve budget amendments as per the September 19, 2017 Comptroller's Report.

The adoption of the foregoing resolution was seconded by Secretary Green, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

CHAIRMAN'S REPORT

Secretary Green will be moving out of Wilton soon and will be leaving the WWSA Board. Board needs a replacement board member that resides in the town. Wilton Town Board typically makes appointments in January. Secretary Green is willing to stay on the Board until the move is complete or a replacement is found. There can be no more than three Board members registered in the same political party. As such, the new board member cannot be a registered Republican.

DIRECTOR'S REPORT

Furlong Hills Capital Project

Bid results for the Furlong Hills Sewer Pump Station Replacement were presented to the Board. The awarded low bidder was Gannon Construction. Work on site has not begun yet but the project is progressing. They have started giving submittals, the pre-cast concrete structures are being made which will take approximately 6-8 weeks to complete, and the pumps have been ordered.

New York State Paid Family Leave

New York State is beginning a paid family leave benefit designed to be funded by employee payroll withholding. PFL participation is mandatory for private employers and optional for public employers. WWSA currently has disability for employees at no cost to employees and allows sick leave to be used to care for an immediate family member. Board needs to decide if WWSA will opt in/out of PFL and advise NYS workers compensation board of decision by December 1, 2017. If opt out selected, WWSA can easily choose to opt in at a future date. However, it would be more difficult to later change status from an opt in to an opt out. Due to uncertainty of the program's ability to be funded by the planned withholding percentage and possibility it could increase as the program progresses, WWSA board consensus is to opt out at this time. The Board will consider revising sick leave policy to be comparable to PFL for the family members it can be used ("immediate family" vs "close relative").

Chairman MacDougall asked for a motion to opt out of New York State Paid Family Leave program. Treasurer Duffy offered the following resolution and moved its adoption:

RESOLUTION #17-32

NOW, THEREFORE, BE IT RESOLVED, to opt out of New York State Paid Family Leave program.

The adoption of the foregoing resolution was seconded by Secretary Green, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

Water Service Responsibilities

Continued discussion from last meeting regarding where WWSA responsibility begins/ends with service lines to properties. Our rules and regulations state that WWSA is responsible for service to the line from the main to the edge of the right of way, and the homeowner is responsible for service to the line from the edge of the right of way on to the property. We will modify the language for clarity and post the information on WWSA's website for resident's reference.

New Lead and Copper Testing Rules

A nationwide rule on lead and copper testing is being administered by NYS Department of Health. Sampling being done on residential properties and ongoing monitoring of same locations over the course of time. 40 sites fitting the criteria of homes built between 1983-1985 were selected and sent to DOH to be approved. WWSA to acquire samples for 20/40 of approved locations. Sample bottles have been dropped off today to selected residents and will be collected tomorrow.

Ballard Road Area Water Line Capital Project

No new information to report at this time.

Northway Crossing Capital Project for Proposed Developments

Dennis Feeney sent a letter to the three parties with prospective developments outlining WWSA's requirements to proceed with extending water and sewer services across Northway to service the area of proposed development. If the three parties express interest, a formal agreement will be prepared for signatures. Roohan is the only party to respond to date. No application has been received yet by WWSA.

Ace Hardware Expansion Improvements to WWSA System

Improvements to Ace Hardware are complete with no news to report. Annual flow test for sprinkler system was done last week and our valve worked fine

Internet Meter Reading System Update

No major issues with internet meter reading system.

Saratoga County Water Quality

Our continual testing has not shown any problems with water quality.

Online and Auto Bill Pay Update

No major issues with online and Auto Bill Pay.

Date Change for Next Meeting

Due to Thanksgiving, the next meeting needs to be rescheduled.

Chairman MacDougall asked for a motion to reschedule the next meeting to Tuesday, November 14, 2017. Treasurer Duffy offered the following resolution and moved its adoption:

RESOLUTION #17-33

NOW, THEREFORE, BE IT RESOLVED, to reschedule the next meeting to Tuesday, November 14, 2017

The adoption of the foregoing resolution was seconded by Secretary Green, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

ADJOURNMENT

There being no further business brought before the Authority's Board, at 5:07 p.m. on a motion by Treasurer Duffy and seconded by Secretary Green, Chairman MacDougall adjourned the meeting with all in favor.