

TOWN of WILTON
WATER and SEWER AUTHORITY
20 Traver Road
Gansevoort, New York 12831

July 20, 2021

Present: Kirk Moline, Vice-Chairman; Scott Duffy, Treasurer; Evan Schneider, Secretary; Michael Mooney, Director; Ryan Riper, Engineer; Carol Green, Comptroller

Absent: Dave MacDougall, Chairman; Mark Moshier, Board Member; Dennis Feeney, Attorney at Law

Vice-Chairman Moline called the meeting to order at 4:00pm

Review of 2020 Audit Report

John Criscone from Cusack and Company presented to the board the findings of annual audit performed for year ending 12/31/2020.

Approve Pending Minutes

Vice-Chairman Moline asked for a motion to approve the May 18, 2021 meeting minutes. Treasurer Duffy offered the following resolution and moved its adoption:

RESOLUTION: #21-20

NOW, THEREFORE, BE IT RESOLVED, to approve the minutes of the May 18, 2021 Wilton Water & Sewer Authority meeting as typed, without amendment.

The adoption of the foregoing resolution was seconded by Secretary Schneider, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

COMPTROLLER'S REPORT

Bills

The payment of the June 2021 and July 2021 (#06 & #07) abstracts need to be approved by the Board. The total for the Water & Sewer Fund for June is \$45,639.46 and \$0.00 for the Capital Projects Fund. The total for the Water & Sewer Fund for July is \$66,741.71 and \$0.00 for the Capital Projects Fund.

Vice-Chairman Moline asked for a motion to approve the payment of June 2021 and July 2021 (#06 & #07) abstracts. Treasurer Duffy offered the following resolution and moved its adoption:

RESOLUTION #21-21

NOW, THEREFORE, BE IT RESOLVED, to approve the payment of June 2021 and July 2021 (#06 & #07) abstracts. The total for the Water & Sewer Fund for June is

\$45,639.46 and \$0.00 for the Capital Projects Fund. The total for the Water & Sewer Fund for July is \$66,741.71 and \$0.00 for the Capital Projects Fund.

The adoption of the foregoing resolution was seconded by Secretary Schneider, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

Billing Adjustments

Billing adjustments in the amount of a positive \$324.16 for June need to be approved by the Board. There were no billing adjustments in May.

Vice-Chairman Moline asked for a motion to approve the billing adjustments in the amount of a positive \$324.16 for June. Secretary Schneider offered the following resolution and moved its adoption:

RESOLUTION #21-22

NOW, THEREFORE, BE IT RESOLVED, to approve the billing adjustments in the amount of a positive \$324.16 for June.

The adoption of the foregoing resolution was seconded by Treasurer Duffy, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

Budget

No budget adjustments are required at this time.

Proposed Capital Project Update to Ace Sewer Pump Station

An upgrade to the Ace Sewer Pump Station is proposed to be funded from the Sewer Replacement Reserve Fund.

Vice Chairman Moline asked for a motion to establish Capital Project #33 for Ace Sewer Pump Station and to approve a budget of \$611,800. Treasurer Duffy offered the following resolution and moved its adoption:

RESOLUTION #21-23

NOW, THEREFORE, BE IT RESOLVED, to approve the establishment of Capital Project #33 for Ace Sewer Pump Station and to approve a budget of \$611,800 with the following budget transfer/amendments:

Increase Contractual Exp. a/c #33-1440-5.00400 by \$611,800

Increase Interfund Trans. a/c #33-0000-4.05031 by \$611,800

Increase Interfund Trans. a/c #02-9900-5.09950 by \$611,800

Increase Approp. Reserve a/c #02-0000-4.00511 by \$611,800

The adoption of the foregoing resolution was seconded by Secretary Schneider, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

Proposed Capital Project Rt 9 Wishing Well Water Line

An extension of the water line on Route 9 near the Wishing Well restaurant is proposed to be funded from the Water Operating Fund.

Vice Chairman Moline asked for a motion to establish Capital Project #34 for Route 9 Wishing Well Water Line and to approve an initial budget of \$87,000. Treasurer Duffy offered the following resolution and moved its adoption:

RESOLUTION #21-24

NOW, THEREFORE, BE IT RESOLVED, to approve the establishment of Capital Project #34 for Route 9 Wishing Well Water Line and to approve an initial budget of \$87,000 with the following budget transfer/amendments:

Increase Contractual Exp. a/c #34-1440-5.00400 by \$87,000

Increase Interfund Trans. a/c #34-9900-5.09950 by \$87,000

Increase Interfund Trans. a/c #01-0000-4.05031 by \$87,000

Increase Approp. Fund Bal. a/c #01-0000-4.00599 by \$87,000

The adoption of the foregoing resolution was seconded by Secretary Schneider, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

2020 Audit Report

The Board needs to formally accept the 2020 draft audit report presented by John Criscone.

Vice Chairman Moline asked for a motion to formally accept the audit reports provided by Cusack and Company. Secretary Schneider offered the following resolution and moved its adoption:

RESOLUTION #21-25

NOW, THEREFORE, BE IT RESOLVED, to accept the 2020 financial audit provided by Cusack and Company.

The adoption of the foregoing resolution was seconded by Treasurer Duffy, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

Meeting with Saratoga National Bank

Comptroller met with staff at Saratoga National Bank to discuss our banking relationship. Items discussed were Business Remote Deposit to deposit water and sewer checks electronically, and Insured Cash Sweep program for interest rate. Both items were declined by the Board.

Budget to Actual Expenditure Reports

The report as of 7/13/21 is available for your review

Internal Financial Statements

The reports as of 6/30/21 are attached.

CHAIRMAN'S REPORT

DIRECTOR'S REPORT

Water and Sewer Extension for Forest Grove Subdivision

The contract with Belmonte is complete and ready for the Chairman to sign. Bellamy has a contract and are getting their performance bonds and insurances. The total cost of the job is \$793,706 for both water and sewer. The original budget in the contract with Belmonte was \$1,092,500. We received Belmonte's letter of credit, so the project is ready to proceed.

Dish Wireless Inquiry for Lease on Water Tower

Dish Wireless is interested in putting an antenna on water tower for \$20,400 per year with a 2% increase per year. The 3 other providers located on the water tower started at this rate but are presently at higher rates as they have been there longer. For perspective, Verizon's new tower will be \$14,400 per year for 5 years then increases 10% for land only lease.

Vice Chairman Moline asked for a motion to approve the Chairman to sign lease with Dish Wireless at \$20,400 per year with 2% increase per year pending legal counsel review. Secretary Schneider offered the following resolution and moved its adoption:

RESOLUTION #21-26

NOW, THEREFORE, BE IT RESOLVED, to approve the Chairman to sign lease with Dish Wireless at \$20,400 per year with 2% increase per year pending legal counsel review.

The adoption of the foregoing resolution was seconded by Treasurer Duffy, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

Verizon Property Lease

They will be going to Planning Board tomorrow for referral and recommendation to the Zoning Board. The public hearing for the Zoning Board is Thursday.

Artisanal Brewing Sewer Line Extension

They are working on sewer line easement. The new apartments on Route 9 have a 2" sewer line going through their property. The apartment owners would need to turn this line over to WWSA. Once WWSA takes ownership, Artisanal could connect and WWSA would be responsible for any upkeep to the line. However, the sewer line is in the middle of the property, under parking lot paving, and any additional connections would require the line to be updated because the 2" line would be at capacity with Artisanal. The next property to the north is a private homeowner that is willing to provide WWSA an easement for an additional 2" line along the edge of their property, but the cost to Artisanal for this location is estimated at \$10,000 more. Board is considering \$10,000 to balance cost for Artisanal for additional line to allow for future capacity in this area.

Water Main Break

There was a water main break on Gailor Road that was a result of corroded ductile iron coupling and bolts that were installed in 2000 when Canyon Run was added.

ADJOURNMENT

There being no further business brought before the Authority's Board, at 5:20p.m. on a motion by Secretary Schneider and seconded by Treasurer Duffy, Vice Chairman Moline adjourned the meeting with all in favor.