

TOWN of WILTON
WATER and SEWER AUTHORITY
20 Traver Road
Gansevoort, New York 12831

May 19, 2015

Present: Jamie Green, Chairman; Scott Duffy, Treasurer; Mark Moshier; Dennis Feeney, Attorney at Law; Carol Green, Comptroller; Michael Mooney, Director; Ryan Riper, Engineer

Absent: Kirk Moline, Vice Chairman; Dave MacDougall, Secretary

Chairman Green called the meeting to order at 4:06 p.m.

Approve Pending Minutes

Chairman Green asked for a motion to approve the March 24, 2015 meeting minutes. Mark Moshier offered the following resolution and moved its adoption:

RESOLUTION: #15-12

NOW, THEREFORE, BE IT RESOLVED, to approve the minutes of the March 24, 2015 Wilton Water & Sewer Authority meeting as typed, without amendment.

The adoption of the foregoing resolution was seconded by Treasurer Duffy, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

COMPTROLLER'S REPORT

Bills

The payment of the April 2015 and May 2015 (#04 & 05) abstracts need to be approved by the Board. The total for the Water & Sewer Fund for April is \$98,337.69 and \$1,621.15 for the Capital Projects Fund. The total for the Water & Sewer Fund for May is \$48,491.99 and \$4,105.00 for the Capital Projects Fund.

Chairman Green asked for a motion to approve the payment of the April 2015 and May 2015 (#04 & 05) abstracts. Treasurer Duffy offered the following resolution and moved its adoption:

RESOLUTION #15-13

NOW, THEREFORE, BE IT RESOLVED, to ratify the payment of the April 2015 and May 2015 (#04 & 05) abstracts. The total for the Water & Sewer Fund for April is \$98,337.69 and \$1,621.15 for the Capital Projects Fund. The total for the Water & Sewer Fund for May is \$48,491.99 and \$4,105.00 for the Capital Projects Fund.

The adoption of the foregoing resolution was seconded by Mark Moshier, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

Billing Adjustments

Billing adjustments in the amount of a negative \$1.13 for March and a negative \$31.84 for April need to be approved by the board.

Chairman Green asked for a motion to approve the billing adjustments in the amount of a negative \$1.13 for March and a negative \$31.84 for April. Mark Moshier offered the following resolution and moved its adoption:

RESOLUTION #15-14

NOW, THEREFORE, BE IT RESOLVED, to approve the billing adjustments in the amount of a negative \$1.13 for March and a negative \$31.84 for April.

The adoption of the foregoing resolution was seconded by Treasurer Duffy, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

Budget

The Board needs to approve the corrected 2015 budget.

Chairman Green asked for a motion to approve the corrected 2015 budget. Treasurer Duffy offered the following resolution and moved its adoption:

RESOLUTION #15-15

NOW, THEREFORE, BE IT RESOLVED, to approve the corrected 2015 budget.

The adoption of the foregoing resolution was seconded by Mark Moshier, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

The Capital Project budgets lapse at the end of the year. The Board needs to re-appropriate the balances in the ongoing capital projects.

Chairman Green asked for a motion to re-appropriate the balances in the ongoing capital projects. Mark Moshier offered the following resolution and moved its adoption:

RESOLUTION #15-16

NOW, THEREFORE, BE IT RESOLVED, to re-appropriate the balances in the ongoing capital projects.

The adoption of the foregoing resolution was seconded by Treasurer Duffy, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

Closure of Capital Project

The Board needs to formally approve the closure of Capital Project #22 for the Southeast Water line.

Chairman Green asked for a motion to formally approve the closure of Capital Project #22 for the Southeast Water line. Treasurer Duffy offered the following resolution and moved its adoption:

RESOLUTION #15-17

NOW, THEREFORE, BE IT RESOLVED, to formally approve the closure of Capital Project #22 for the Southeast Water line.

The adoption of the foregoing resolution was seconded by Mark Moshier, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

2014 Audit

The 2014 audit has been completed with no issues. A draft audit report will be sent shortly.

CHAIRMAN'S REPORT

DIRECTOR'S REPORT

Hoffman Car Wash 2013 Water Bills

It was discovered that during 2013 the meter at the Hoffman Car Wash was not working properly. It was discussed and decided to back bill them.

Morris Loudon Road Subdivision

An application has been submitted to tie into our water line. They are proceeding along with 24 lots.

Perry Road Senior Apartments

The first phase is 110 senior apartments then 92 assisted living in second phase. They will run a new 12" water line for future development on route 50.

Internet Meter Reading System Update

Sensus has allowed EJ Prescott to ship MXU's internally from other states to New York to sell to WWSA to finish our project. 800 MXU's are installed and the next shipment will arrive in a week. The base station is installed and software training will be completed in two to three weeks.

Indian Springs Sewer Upgrade

The pump station is complete and running. We expect to be billed at the end of the project.

Saratoga County Water Quality

Our continual testing has not shown any problems with water quality.

Update Comprehensive Plan

We will start this after the Town has completed their Plan. The Town has their final draft for review.

Online and Auto Bill Pay

The new meter reading system will have to interface with our existing utility billing system. The Town has requested that we get a new server for our software.

ACTIVE PROJECTS AND STATUS

- Rt. 9 mixed use retail and apartments – they expect rental units in the next couple months.
- The Mill at Smith Bridge is in the 2nd phase of 3 phases.
- Heritage Apartments IIA (16 units) and !V (32 units) – buildings are not completed yet.
- 18 Lots off Traver Road – work not started.
- Craw Farm is moving forward. The road was turned over to the Town.
- Wilton Market Place on Lowes Drive is looking for conceptual approval of 190,000 sq.ft. retail space.

ADJOURNMENT

There being no further business brought before the Authority's Board, at 5:05 p.m. on a motion by Mark Moshier and seconded by Treasurer Duffy, Chairman Green adjourned the meeting with all in favor.