

TOWN of WILTON
WATER and SEWER AUTHORITY
20 Traver Road
Gansevoort, New York 12831

March 19, 2024

Present: Scott Duffy, Vice Chairman; Evan Schneider, Treasurer; Dave Huestis, Secretary; Joe Stadelmeyer, Board Member; Michael Mooney, Director; Dennis Feeney, Attorney at Law; Ryan Ripper, Engineer; Carol Green, Comptroller

Absent: Dave MacDougall, Chairman

Vice Chairman Duffy called the meeting to order at 4:00 p.m.

Approve Pending Minutes

Vice Chairman Duffy asked for a motion to approve the January 16, 2024 meeting minutes. Treasurer Schneider offered the following resolution and moved its adoption:

RESOLUTION: #24-07

NOW, THEREFORE, BE IT RESOLVED, to approve the minutes of the January 16, 2024 Wilton Water & Sewer Authority meeting as typed, without amendment.

The adoption of the foregoing resolution was seconded by Joe Stadelmeyer, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

Fluoride Presentation

Claudia Farrell, MD, a Wilton resident and pediatrician with Community Care Pediatrics presents to the Board about the effects of fluoride on oral health in children. Peter Lindner presented to the Board to follow up from his presentation at the last Board meeting. The 2013 fluoride study was posted to the WWSA website which outlined the costs of adding fluoride to the water system. Mr. Lindner offers information regarding NYS Department of Health grants available to offset some of the initial capital needed. Mr. Lindner calculates an estimated cost of approximately \$2 per customer annually for ongoing operating and maintenance expenses. Mr. Lindner compares that to potential cost savings to customers in the form of decreased dental expenses. Bill Maas, DDS, a resident of Maryland with a part time residence in Saratoga Springs, a 50-year dentist and specialist in dental public health and a past Director of the Division of Oral Health with the CDC, offers to be a resource to the Board or community for questions or concerns regarding water fluoridation. A Wilton resident, Leigh Trombley, offers her support for the addition of fluoride to the WWSA water.

Vice Chairman Duffy asked for a motion to close discussion and proceed with a Board vote regarding WWSA water fluoridation. Treasurer Schneider offered the following resolution and moved its adoption:

RESOLUTION: #24-08

NOW, THEREFORE, BE IT RESOLVED, to close discussion and proceed with a Board vote regarding WWSA water fluoridation.

The adoption of the foregoing resolution was seconded by Secretary Huestis, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

Vice Chairman read the attached resolution into the record:

RESOLUTION: #24-09

WHEREAS, requests have been made to add fluoride to the water supply of the Wilton Water and Sewer Authority, and

WHEREAS, the Wilton Water and Sewer Authority does not contend the benefits of fluoride; and

WHEREAS, the Wilton Water and Sewer Authority takes pride in its commitment to offering residents the safest and cleanest water possible and has never added fluoride in its water supply; and

WHEREAS, the Water and Sewer Authority does believe that it would not be appropriate to add fluoride to the water supply knowing many residents oppose fluoridation of the water supply. Adding fluoride to the water supply would negate these residents freedom of choice; and

WHEREAS, the Wilton Water and Sewer Authority also believes that fluoride is readily available at a low cost to anyone who chooses to consume it; and

WHEREAS, the Wilton Water and Sewer Authority is not required by the New York State Health Department or any other New York State regulatory body to add fluoride to its water supply, and

WHEREAS, the Wilton Water and Sewer Authority board considers this matter closed, therefore,

NOW, BE IT RESOLVED, that by a motion of Evan Schneider and seconded by Dave Huestis, the Wilton Water and Sewer Authority hereby denies the request to have fluoride added to its water supply.

Dated: March 19, 2024

Ayes: 4

No: 0

COMPTROLLER'S REPORT

Bills

The February 2024 and March 2024 (#02 & #03) abstracts need to be approved by the Board. The total for the Water & Sewer Fund for February is \$110,894.26 and \$1,800.00 for the Capital Projects Fund. The total for the Water & Sewer Fund for March is \$31,370.19 and \$0.00 for the Capital Projects Fund.

Vice Chairman Duffy asked for a motion to approve the payment of February 2024 and March 2024 (#02 & #03) abstracts. Treasurer Schneider offered the following resolution and moved its adoption:

RESOLUTION #24-10

NOW, THEREFORE, BE IT RESOLVED, to approve the payment of February 2024 and March 2024 (#02 & #03) abstracts. The total for the Water & Sewer Fund for February is \$110,894.26 and \$1,800.00 for the Capital Projects Fund. The total for the Water & Sewer Fund for March is \$31,370.19 and \$0.00 for the Capital Projects Fund.

The adoption of the foregoing resolution was seconded by Joe Stadelmeyer, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

Billing Adjustments

Billing adjustments in the amount of a negative \$630.57 for January and positive \$406.79 for February need to be approved by the Board.

Vice Chairman Duffy asked for a motion to approve the billing adjustments in the amount of a negative \$630.57 for January and positive \$406.79 for February. Treasurer Schneider offered the following resolution and moved its adoption:

RESOLUTION #24-11

NOW, THEREFORE, BE IT RESOLVED, to approve the billing adjustments in the amount of a negative \$630.57 for January and positive \$406.79 for February.

The adoption of the foregoing resolution was seconded by Joe Stadelmeyer, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

Budget

The Board needs to approve the following 2023 budget transfers:

- a. From Contingency (a/c# 01-1990-5.00400) to Water-Source, Power and Pumping-Repairs and Maintenance (a/c# 01-8320-5.00413) for \$3,000 for the MJR Construction invoice from the end of September.
- b. From Contingency (a/c# 01-1990-5.00400) Water Distribution and Transportation-Repairs and Maintenance (a/c# 01-8340-5.00413) for \$4,000 for the WJ Morris invoice dated 12/19/23.

- c. From Contingency (a/c# 02-1990-5.00400) to Sewer District Wide-Contractual Expenses (a/c# 02-8122-5.00400) for \$250 due to increase in pricing from Mission Communications from 2022 to 2023 for the Sewer Alarm Systems.
- d. From Contingency (a/c# 02-1990-5.00400) to District Wide- Repairs and Maintenance (a/c# 02-8122-5.00413) -\$2,600 due to late December charge from MJR Construction
- e. From Contingency (a/c# 01-1990-5.00400) to Personal Services (a/c# 01-8310-5.00100) for \$1,010 due to the additional OPEB work for the 2022 financial statements.

The Board also needs to approve the following 2024 budget transfers for the engineer's salary:
A copy of additional projects needing review is attached

- f. From Contingency (a/c# 01-1990-5.00400) to Water-Admin. Personal Services (a/c# 01-8310-5.00100) for \$18,285
- g. From Contingency (a/c# 02-1990-5.00100) to Sewer-Admin Personal Services (a/c# 01-8110-5.00100) for \$18,285

Vice Chairman Duffy asked for a motion to approve the budget transfers per the Comptroller's Report. Treasurer Schneider offered the following resolution and moved its adoption:

RESOLUTION #24-12

NOW, THEREFORE, BE IT RESOLVED, to approve the following budget transfers:

- a. From Contingency (a/c# 01-1990-5.00400) to Water-Source, Power and Pumping-Repairs and Maintenance (a/c# 01-8320-5.00413) for \$3,000 for the MJR Construction invoice from the end of September.
- b. From Contingency (a/c# 01-1990-5.00400) Water Distribution and Transportation- Repairs and Maintenance (a/c# 01-8340-5.00413) for \$4,000 for the WJ Morris invoice dated 12/19/23
- c. From Contingency (a/c# 02-1990-5.00400) to Sewer District Wide-Contractual Expenses (a/c# 02-8122-5.00400) for \$250 due to increase in pricing from Mission Communications from 2022 to 2023 for the Sewer Alarm Systems.
- d. From Contingency (a/c# 02-1990-5.00400) to District Wide- Repairs and Maintenance (a/c# 02-8122-5.00413) -\$2,600 due to late December charge from MJR Construction
- e. From Contingency (a/c# 01-1990-5.00400) to Personal Services (a/c# 01-8310-5.00100) for \$1,010 due to the additional OPEB work for the 2022 financial statements.
- f. From Contingency (a/c# 01-1990-5.00400) to Water-Admin. Personal Services (a/c# 01-8310-5.00100) for \$18,285
- g. From Contingency (a/c# 02-1990-5.00100) to Sewer-Admin Personal Services (a/c# 01-8110-5.00100) for \$18,285

The adoption of the foregoing resolution was seconded by Secretary Huestis, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

Annual Investment Report for 2023

The attached Investment Report for 2023 needs to be accepted and approved by the Board. It will then be included with the audited financial statements.

Vice Chairman Duffy asked for a motion to accept and approve the Investment Report for 2023. Secretary Huestis offered the following resolution and moved its adoption:

RESOLUTION #24-13

NOW, THEREFORE, BE IT RESOLVED, to accept and approve the Investment Report for 2023.

The adoption of the foregoing resolution was seconded by Board Member Joe Stadelmeyer, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

Closure of Capital Project Saratoga National Bank Account

The comptroller requests the Board's authorization to close SNB bank account 21022038. This account has not been used in years. The balance of \$1,055.35 would be transferred back to the Water Fund.

Vice Chairman Duffy asked for a motion to approve the closure of the dormant Saratoga National bank account 21022038 for Capital Projects and transfer the funds back to the Water Fund. Secretary Huestis offered the following resolution and moved its adoption:

RESOLUTION #24-14

NOW, THEREFORE, BE IT RESOLVED, to approve the closure of the dormant Saratoga National bank account 21022038 for Capital Projects and transfer the funds back to the Water Fund.

The adoption of the foregoing resolution was seconded by Board Member Joe Stadelmeyer, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

GASB 75 Actuarial Report for 2023

The attached report has been prepared by Jefferson Solutions for WWSA's Other Post Employment Benefits for its post-employment health insurance financial statement disclosure. The comptroller requests the Board formally accept and approve this report as they do the Audit Report.

Vice Chairman Duffy asked for a motion to accept and approve the Jefferson Solutions report regarding WWSA's Other Post Employment Benefits. Secretary Huestis offered the following resolution and moved its adoption:

RESOLUTION #24-15

NOW, THEREFORE, BE IT RESOLVED, to accept and approve the Jefferson Solutions report regarding WWSA's Other Post Employment Benefits.

The adoption of the foregoing resolution was seconded by Treasurer Schneider, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

2024 Budget to Actual Revenue and Expenditure Reports

These will not be available until today's 2023 budget transfers above are posted. The 2023 books will be closed at the end of this week and the 2024 activity will be posted.

Internal Financial Statements

Internal financial statements for 12/31/23 are attached.

Paris Report

This report has been uploaded to the NYS Offices of Management and Budget. A copy comparing 2022 and 2023 is attached. Net assets increased \$2.3 million to a total of \$30,455,496.27 in 2023

Section 41J of the NYS Retirement System

The 41J application authorized at the last Board meeting was approved by NYS.

CHAIRMAN'S REPORT

DIRECTOR'S REPORT

Potential Change Order for Edie Road Capital Project

There are \$166,215 in additional costs resulting from the added requirements needed for the railroad crossing- the geotechnical engineers review and inspection, soil boring tests on both sides of the crossing, and 16" carrier pipe underneath the railroad with 8" water line inside. There is a remaining budget of \$174,145 in the project. On Bullard Lane, due to the dispute with a homeowner regarding the location of the right-of-way, the solution is for the water line to cross the road to where plenty of right-of-way is available to avoid the area in question.

Repairs on Nicklaus Drive

During the recent water main breaks in the Lake Elizabeth neighborhood, it was discovered there are some valves that will need a scheduled repair. There will be an upcoming road closure and detour while the repair on Nicklaus takes place. EMS and school buses will still have access to the road during the repair. Repairs to Joseph Lane and Brackett Lane will occur on 2 subsequent days. We are attempting to use the Saratoga County reverse 911 system to notify residents. However, most of the reverse 911 is still based on landlines so text alerts will not go through, and unknown the number of residents that have signed up for the reverse 911 alerts. We will also notify residents through door hangers of the upcoming repairs.

ABO Evaluation Forms

ABO evaluation forms were distributed to Board members.

Saratoga County Sewer District #1 Take Over of Sewer Operation

The County is requesting some additional information in preparation for the transfer. A report was generated in 2006 when we petitioned the County Sewer District back then to take over the sewer system. This will be used as a template to update sewer pump stations, sewer lines and flow numbers.

Well Cleaning at Jones Rd

There are 2 wells at Jones Rd well field that are under-producing. In the next couple of months, these wells will be cleaned and redeveloped to get the capacity back up.

Ace Pump Station County Contract Update

Delivery of the control panel has been delayed to April 11, 2024. The project is expected to be completed mid-May.

Internet Meter Reading System Update

No new information to report.

Online and Auto Bill Pay Update

No major issues with online and Auto Bill Pay.

ADJOURNMENT

There being no further business brought before the Authority's Board, at 5:20 p.m. on a motion by Secretary Huestis and seconded by Treasurer Schneider, Vice Chairman Duffy adjourned the meeting with all in favor.