

**TOWN of WILTON**  
**WATER and SEWER AUTHORITY**  
20 Traver Road  
Gansevoort, New York 12831

January 20, 2026

Present: Dave MacDougall, Chairman; Scott Duffy, Vice Chairman; Dave Huestis, Secretary; Joe Stadelmeyer, Board Member; Michael Mooney, Director; Ryan Riper, Engineer; Carol Green, Comptroller; Andrea Macy, Comptroller; Dennis Feeney, Attorney at Law

Absent: Evan Schneider, Treasurer

Chairman MacDougall called the meeting to order at 4:02 p.m.

Approve Pending Minutes

Chairman MacDougall asked for a motion to approve the November 18, 2025 meeting minutes. Secretary Huestis offered the following resolution and moved its adoption:

**RESOLUTION: #26-01**

**NOW, THEREFORE, BE IT RESOLVED**, to approve the minutes of the November 18, 2025 Wilton Water & Sewer Authority meeting as typed, without amendment.

The adoption of the foregoing resolution was seconded by Joe Stadelmeyer, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

COMPTROLLER'S REPORT

Bills

The December 2025 and January 2026 (#12 & #11) abstracts need to be approved by the Board. The total for the Water & Sewer Fund for December is \$154,454.48 and \$300.00 for the Capital Projects Fund. The total for the Water & Sewer Fund for January is \$125,523.35 and \$300.00 for the Capital Projects Fund.

Chairman MacDougall asked for a motion to approve the payment of December 2025 and January 2026 (#12 & #01) abstracts. Joe Stadelmeyer offered the following resolution and moved its adoption:

**RESOLUTION #26-02**

**NOW, THEREFORE, BE IT RESOLVED**, to approve the payment of December 2025 and January 2026 (#11 & #01) abstracts. The total for the Water & Sewer Fund for December is \$154,454.48 and \$300.00 for the Capital Projects Fund. The total for the

Water & Sewer Fund for January is \$125,523.35 and \$300.00 for the Capital Projects Fund.

The adoption of the foregoing resolution was seconded by Secretary Huestis, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

#### Billing Adjustments

Billing adjustments in the amount of a positive \$39.98 for November and a net zero for December need to be approved by the Board.

Chairman MacDougall asked for a motion to approve the billing adjustments in the amount of a positive \$39.98 for November and a net zero for December. Secretary Huestis offered the following resolution and moved its adoption:

#### **RESOLUTION #26-03**

**NOW, THEREFORE, BE IT RESOLVED**, to approve the billing adjustments in the amount of a positive \$39.98 for November and a net zero for December.

The adoption of the foregoing resolution was seconded by Joe Stadelmeyer, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

#### Budget

The Board needs to approve the following 2025 budget adjustments:

- a. From Contingency (a/c# 01-1990-5.00400) to Personal Services (a/c# 01-8310-5.00400) for \$4,500 to cover a year end shortage
- b. From Contingency (a/c# 01-1990-5.00400) to Postage (a/c# 01-8310-5.00401) for \$2,500 to cover a year end shortage
- c. From Contingency (a/c# 01-1990-5.00400) to Office Supplies (a/c# 01-8310-5.00402) for \$200 to cover a year end shortage
- d. From Contingency (a/c# 01-1990-5.00400) to Telephone (a/c# 01-8310-5.00411) for \$200 to cover a year end shortage
- e. From Contingency (a/c# 01-1990-5.00400) to Engineer Review Fees (a/c# 01-8310-5.00417) for \$500 to cover a year end shortage
- f. From Contingency (a/c# 01-1990-5.00400) to Electricity (a/c# 01-8320-5.00412) for \$7,000 to cover a year end shortage
- g. From Contingency (a/c# 01-1990-5.00400) to Repairs and Maintenance (a/c# 01-8320-5.00413) for \$50,000 to cover a year end shortage, resulting from \$24,394 and \$9,708 to MJR Construction Services, \$3,492 to Afsco Fence and \$11,900 to ATIS
- h. From Contingency (a/c# 01-1990-5.00400) to Contractual Services (a/c# 01-8330-5.00400) for \$1,500 to cover a year end shortage
- i. From Equipment and Capital Outlay (a/c# 01-8310-5.00200) to Minor Equipment (a/c# 01-8310-5.00415) for \$4,200 to move the computers purchase from general fixed assets to minor equipment

Chairman MacDougall asked for a motion to approve the 2025 budget amendments per the Comptroller's Report. Vice Chairman Duffy offered the following resolution and moved its adoption:

**RESOLUTION #26-04**

**NOW, THEREFORE, BE IT RESOLVED**, to approve the following 2025 budget amendments:

- a. From Contingency (a/c# 01-1990-5.00400) to Personal Services (a/c# 01-8310-5.00400) for \$4,500 to cover a year end shortage
- b. From Contingency (a/c# 01-1990-5.00400) to Postage (a/c# 01-8310-5.00401) for \$2,500 to cover a year end shortage
- c. From Contingency (a/c# 01-1990-5.00400) to Office Supplies (a/c# 01-8310-5.00402) for \$200 to cover a year end shortage
- d. From Contingency (a/c# 01-1990-5.00400) to Telephone (a/c# 01-8310-5.00411) for \$200 to cover a year end shortage
- e. From Contingency (a/c# 01-1990-5.00400) to Engineer Review Fees (a/c# 01-8310-5.00417) for \$500 to cover a year end shortage
- f. From Contingency (a/c# 01-1990-5.00400) to Electricity (a/c# 01-8320-5.00412) for \$7,000 to cover a year end shortage
- g. From Contingency (a/c# 01-1990-5.00400) to Repairs and Maintenance (a/c# 01-8320-5.00413) for \$50,000 to cover a year end shortage, resulting from \$24,394 and \$9,708 to MJR Construction Services, \$3,492 to Afsco Fence and \$11,900 to ATIS
- h. From Contingency (a/c# 01-1990-5.00400) to Contractual Services (a/c# 01-8330-5.00400) for \$1,500 to cover a year end shortage
- i. From Equipment and Capital Outlay (a/c# 01-8310-5.00200) to Minor Equipment (a/c# 01-8310-5.00415) for \$4,200 to move the computers purchase from general fixed assets to minor equipment

The adoption of the foregoing resolution was seconded by Secretary Huestis, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

**Requested Change to Capitalization Policy**

John Criscone has requested the Board consider an increase to WWSA's Capitalization Policy. This means that any equipment purchased over the approved amount will be shown in fixed assets on the Balance Sheet and depreciated over time. He has suggested that the Board approve an increase to at least \$5,000 per single item. Single items less than the amount approved would be budgeted for and charged to Minor Equipment a/c# 01-8310-5.00415 for administrative items, or a/c# 01-8320-5.00415, a/c# 01-8330-5.00415, or a/c# 01-8340-5.00415 depending on the nature of the item.

Chairman MacDougall asked for a motion to approve increasing the Capitalization Policy to \$10,000 per single item. Chairman MacDougall offered the following resolution and moved its adoption:

### **RESOLUTION #26-05**

**NOW, THEREFORE, BE IT RESOLVED**, to approve increasing the Capitalization Policy to \$10,000 per single item.

The adoption of the foregoing resolution was seconded by Secretary Huestis, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

#### Preliminary 2025 Budget to Actual Expenditure Reports

The preliminary report as of today is available upon request. It is pending for additional 2025 payables.

#### Preliminary Financial Statements

The reports as of December 31, 2025 will be emailed once complete. They are preliminary because they are before year-end adjustments and additional payables are recorded.

#### CHAIRMAN'S REPORT

Chairman MacDougall polled Board Members' opinions on the idea of moving future meetings to 7pm to allow for greater community engagement. The Board consensus was that the meeting time of 4pm is sufficient as WWSA rarely has parties interested in attending regular meetings but suggested adding a 3-minute public comment period as a standing agenda item.

#### DIRECTOR'S REPORT

##### December 26, 2025 Holiday

With the 2025 Christmas holiday falling on a Thursday, the Town of Wilton gave employees Friday December 26 off as well. WWSA follows the Town's calendar, but the Board needs to ratify the decision.

Chairman MacDougall asked for a motion to approve December 26, 2025 as paid time off for employees. Secretary Huestis offered the following resolution and moved its adoption:

### **RESOLUTION #26-06**

**NOW, THEREFORE, BE IT RESOLVED**, to approve December 26, 2025 as paid time off time for employees.

The adoption of the foregoing resolution was seconded by Secretary Huestis, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

#### Proposed Legislation to collect unpaid water bills through tax collection

A bill #A9293 has been introduced by Carrie Woerner to the NY State Assembly. The bill is currently in committee. They are reaching out to Senator Tedisco to introduce a companion bill in the Senate. These bills are typically not addressed until the end of session in June and then reach the governor for signature by the end of the year.

### Edie Road Water Loop Progress and ECI Proposal for Railroad Crossing

The contract with ECI has been signed. When the weather improves, they will get started on soil borings.

### Dish Wireless Lease Agreement Non-Payment of Rent

About 2 years ago, we entered into a contract with Dish Wireless for cellular equipment on the water tower. They had taken over for Boost Mobile and had a finite period to reach a certain percentage of population in turn for the frequencies from the FCC. They did not reach their goals 3 years in a row. The FCC urged them to sell those frequencies to AT&T and SpaceX. Dish Wireless is now insolvent. Their equipment is still on the water tower, but we did not receive their rent payment for December or January. Copies of a letter received were distributed to the Board. The letter is vague as to if they are requesting to cancel the contract. According to the contract, they have 90 days from the termination of the contract to remove their equipment. Dennis Feeney will be reaching out to them to confirm if the intent of this letter is to cancel the contract.

### 2026 Insurance

With the transfer of sewer to Saratoga County Sewer District, our actual insurance rate cost for 2026 has decreased 4%. Total savings compared to 2025 is \$2,905.

### Lawsuit for Unpaid Water Bills at Apartments and Proposed Legislation

Following the most recent billing, Farone was provided with the amounts owed divided by the individual properties S/B/L numbers.

### Internet Meter Reading System Update

We are working on the update to Sensus Analytics. The old and new systems will work concurrently until the new site transfer is confirmed and training are completed.

### Online and Auto Bill Pay Update

No major issues with online and Auto Bill Pay.

### Code of Ethics Forms and Board Evaluations

Code of Ethics forms and Board Evaluation forms were distributed to Board members for completion and return to attorney Dennis Feeney.

### ADJOURNMENT

There being no further business brought before the Authority's Board, at 5:02 p.m. on a motion by Secretary Huestis and seconded by Vice Chairman Duffy, Chairman MacDougall adjourned the meeting with all in favor.