

TOWN of WILTON
WATER and SEWER AUTHORITY
20 Traver Road
Gansevoort, New York 12831

September 18, 2012

Present: Nancy Fleming, Chairman; Kirk Moline, Vice Chairman; Jamie Green, Secretary; Mark Moshier; Carol Green, Comptroller; Michael Mooney, Director; Dennis Feeney, Attorney at Law

Arrived Late:

Departed Early:

Absent: Scott Duffy, Treasurer; Keith Manz, Engineer

Chairman Fleming called the meeting to order at 4:00 p.m.

Approve Pending Minutes

Chairman Fleming asked for a motion to approve the July 17, 2012 meeting minutes. Secretary Green offered the following resolution and moved its adoption:

RESOLUTION: #12-29

NOW, THEREFORE, BE IT RESOLVED, to approve the minutes of the July 17, 2012 Wilton Water & Sewer Authority meeting as typed, without amendment.

The adoption of the foregoing resolution was seconded by Mark Moshier, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

COMPTROLLER'S REPORT

Bills

The payment of the August and September 2012 (#8 & 9) abstracts need to be approved by the Board. The total for the Water & Sewer Fund for September is \$95,221.25 and nothing for the Capital Projects Fund. The total for the Water & Sewer Fund for August is \$112,619.48 and \$130,199.71 for the Capital Projects Fund.

Chairman Fleming asked for a motion to approve the payment of the August and September 2012 abstracts. Mark Moshier offered the following resolution and moved its adoption:

RESOLUTION # 12-30

NOW, THEREFORE, BE IT RESOLVED, to ratify the payment of the August and September 2012 (#8 & 9) abstracts. The total for the Water & Sewer Fund for September is \$95,221.25 and nothing for the Capital Projects Fund. The total for the Water & Sewer Fund for August is \$112,619.48 and \$130,199.71 for the Capital Projects Fund.

The adoption of the foregoing resolution was seconded by Secretary Green, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

Billing Adjustments

Billing adjustments in the amount of a positive \$942.27 for July and negative \$103.71 for August need to be approved by the board.

Chairman Fleming asked for a motion to approve the billing adjustments in the amount of a positive \$942.27 for July. Secretary Green offered the following resolution and moved its adoption:

RESOLUTION # 12-31

NOW, THEREFORE, BE IT RESOLVED, to approve the billing adjustments in the amount of a positive \$942.27 for July.

The adoption of the foregoing resolution was seconded by Mark Moshier, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

Chairman Fleming asked for a motion to approve the billing adjustments in the amount of a negative \$103.71 for August. Mark Moshier offered the following resolution and moved its adoption:

RESOLUTION # 12-32

NOW, THEREFORE, BE IT RESOLVED, to approve the billing adjustments in the amount of a negative \$103.71 for August.

The adoption of the foregoing resolution was seconded by Secretary Green, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

Budget

The Board needs to approve budget transfers in the amount of \$9,046 from contingency to repairs & maintenance for unexpected water line repairs, \$325 for printing and duplication, \$6,000 from contingency to repairs & maintenance for sewer pump repairs and \$20 for printing and duplication.

Chairman Fleming asked for a motion to approve budget transfers in the amount of \$9,046 from contingency to repairs & maintenance for unexpected water line repairs, \$325 for printing and duplication, \$6,000 from contingency to repairs & maintenance for sewer pump repairs and \$20 for printing and duplication as noted in the Comptrollers Report dated 9/18/12. Mark Moshier offered the following resolution and moved its adoption:

RESOLUTION # 12-33

NOW, THEREFORE, BE IT RESOLVED, to approve budget transfers in the amount of \$9,046 from contingency to repairs & maintenance for unexpected water line repairs, \$325 for printing and duplication, \$6,000 from contingency to repairs & maintenance for

sewer pump repairs and \$20 for printing and duplication as noted in the Comptrollers Report dated 9/18/12.

The adoption of the foregoing resolution was seconded by Secretary Green, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

The Board needs to approve budget amendments to increase sewer review fees and engineer review fees by \$1,880, increase water review fees and engineer review fees by \$890, and increase sale of meters and meters by \$15,000.

Chairman Fleming asked for a motion to approve budget amendments to increase sewer review fees and engineer review fees by \$1,880, increase water review fees and engineer review fees by \$890, and increase sale of meters and meters by \$15,000. Secretary Green offered the following resolution and moved its adoption:

RESOLUTION # 12-34

NOW, THEREFORE, BE IT RESOLVED, to approve budget amendments to increase sewer review fees and engineer review fees by \$1,880, increase water review fees and engineer review fees by \$890, and increase sale of meters and meters by \$15,000. as noted in the Comptrollers Report dated 9/18/12.

The adoption of the foregoing resolution was seconded by Mark Moshier, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

CHAIRMAN'S REPORT

ABO Operational Review Recommendations

A meeting with the auditor and two staff members and Chairman Fleming (via phone), Comptroller Green and Director Mooney discussed the points that WWSA has issues with. It was determined by WWSA that if the representatives from the local area are not in favor of combining resources with Clifton Park and Saratoga County that the issue will not go to the Legislative floor. The Director of the Authority Budget Office was quoted in the newspaper stating that if the local Authorities don't want to combine resources that it will not happen. It was discussed and agreed that a meeting with Clifton Park and Saratoga County would be a good idea.

Request for Volunteers for 2013 Budget Committee

It was agreed that Jamie Green, Mark Moshier, Nan Fleming, Carol Green and Mike Mooney would meet regarding the 2013 budget.

DIRECTOR'S REPORT

Exit 15 Sewer Pump Station Update

This project is complete and Saratoga County Sewer District has agreed to pay for the generator and comminuter costing \$117,000 which they will process right away.

Floral Estates 5

WWSA will purchase water from Saratoga Springs to service Floral Estates 5. WWSA has an existing contract with the City for water purchase.

Saratoga County Water Quality

Director Mooney received a call from Clifton Park Water Authority asking if we had gotten complaints regarding taste or odor of the water. Although WWSA had not received any complaints at that time Director Mooney went to the County connection to sample the water. It was discovered that the County has changed the way they were filtering the water. The County has gone back to the way they were filtering which alleviated the problem.

Engineer for WWSA Project Reviews

Keith Manz is now working for Saratoga County. He is no longer able to work for WWSA. Another engineer will need to be hired.

Featherwood Meter Upgrade

There are approximately 35 customers that need new meters and mxu's.

Online and Auto Bill Pay

A double payment issue was addressed.

Website Development and Content

The final design is complete. Director Mooney will show the Board before it is published.

Sewer Station Monitoring

The sewer stations are monitored by Motorola radios. The government is selling the radio frequencies to different companies which will outlaw the broad band frequency radios used for communication with Saratoga County Sewer District. Director Mooney is looking into changing out the radios for a cellular based system that works thru various cell phone companies. The initial cost will be approximately \$12,000 for the phones and \$3,500 a year service contract.

PROJECT APPROVAL STATUS

The Medical Center at Wilton is now out to bid.

ADJOURNMENT

There being no further business brought before the Authority's Board, at 4:35 p.m. on a motion by Secretary Green and seconded by Mark Moshier, Chairman Fleming adjourned the meeting with all in favor.