

**TOWN of WILTON**  
**WATER and SEWER AUTHORITY**  
20 Traver Road  
Gansevoort, New York 12831

March 20, 2012

Present: Nancy Fleming, Chairman; Kirk Moline, Vice Chairman; Jamie Green, Secretary; Scott Duffy, Treasurer; Mark Moshier; Carol Green, Comptroller (via skype); Michael Mooney, Director; Keith Manz, Engineer

Arrived Late:

Departed Early:

Absent: Dennis Feeney, Attorney at Law

Chairman Fleming called the meeting to order at 4:00 p.m.

Approve Pending Minutes

Chairman Fleming asked for a motion to approve the January 17, 2012 meeting minutes. Secretary Green offered the following resolution and moved its adoption:

**RESOLUTION: #12-11**

**NOW, THEREFORE, BE IT RESOLVED**, to approve the minutes of the January 17, 2012 Wilton Water & Sewer Authority meeting as typed, without amendment.

The adoption of the foregoing resolution was seconded by Mark Moshier, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

COMPTROLLER'S REPORT

Bills

The payment of the February 2012 (#2) abstract needs to be approved by the Board. The total for the Water & Sewer Fund is \$40,379.65 and \$142.19 for the Capital Projects Fund.

Chairman Fleming asked for a motion to approve the payment of the February 2012 abstract. Secretary Green offered the following resolution and moved its adoption:

**RESOLUTION # 12-12**

**NOW, THEREFORE, BE IT RESOLVED**, to ratify the payment of the February 2012 (#2) abstract needs to be approved by the Board. The total for the Water & Sewer Fund is \$40,379.65 and \$142.19 for the Capital Projects Fund.

The adoption of the foregoing resolution was seconded by Vice Chair Moline, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

Chairman Fleming asked for a motion to approve the payment of the March 2012 (#3) abstract. Vice Chair Moline offered the following resolution and moved its adoption:

**RESOLUTION # 12-13**

**NOW, THEREFORE, BE IT RESOLVED**, to ratify the payment of the March 2012 (#3) abstract. The total for the Water & Sewer Fund is \$47,762.30 and \$16,358.44 for the Capital Projects Fund.

The adoption of the foregoing resolution was seconded by Secretary Green, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

**Billing Adjustments**

Billing adjustments in the amount of a negative \$8,056.93 for January and a positive \$502.47 for February need to be approved by the board.

Chairman Fleming asked for a motion to approve the billing adjustments in the amount of a negative \$8,056.93 for January and a positive \$502.47 for February. Treasurer Duffy offered the following resolution and moved its adoption:

**RESOLUTION # 12-14**

**NOW, THEREFORE, BE IT RESOLVED**, to approve the billing adjustments in the amount of a negative \$8,056.93 for January and a positive \$502.47 for February.

The adoption of the foregoing resolution was seconded by Mark Moshier, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

**Budget**

The Board needs to approve 2011 budget transfers for printing & duplication, personal services, contractual services, disability insurance, social security, workers comp, operating supplies, office supplies, dues and subscriptions as noted in the Comptrollers Report dated 3/20/12.

Chairman Fleming asked for a motion to approve 2011 budget transfers for printing & duplication, personal services, contractual services, disability insurance, social security, workers comp, operating supplies, office supplies, dues and subscriptions as noted in the Comptrollers Report dated 3/20/12. Secretary Green offered the following resolution and moved its adoption:

### **RESOLUTION # 12-15**

**NOW, THEREFORE, BE IT RESOLVED**, to approve 2011 budget transfers for printing & duplication, personal services, contractual services, disability insurance, social security, workers comp, operating supplies, office supplies, dues and subscriptions as noted in the Comptrollers Report dated 3/20/12.

The adoption of the foregoing resolution was seconded by Vice Chair Moline, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

The Board also needs to approve 2012 budget transfers for costs involved with the county water project from contingency to repairs and maintenance.

Chairman Fleming asked for a motion to approve 2012 budget transfers for costs involved with the county water project from contingency to repairs and maintenance. Treasurer Duffy offered the following resolution and moved its adoption:

### **RESOLUTION # 12-16**

**NOW, THEREFORE, BE IT RESOLVED**, to approve 2012 budget transfers for costs involved with the county water project from contingency to repairs and maintenance as noted in the Comptrollers Report dated 3/20/12.

The adoption of the foregoing resolution was seconded by Vice Chair Moline, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

#### **Interest Rate**

Saratoga National Bank notified Comptroller Green that the interest rate on WWSA deposits has been reduced and will further decline as of April 1.

#### **PARIS Report**

Summary financial information for the PARIS report has been entered into the ABO website but cannot be submitted until the 2011 audit is completed.

#### **CHAIRMAN'S REPORT**

##### **Saratoga County Water Authority Credit Request**

The County has agreed to a credit for the time WWSA was unable to take water. Their attorney is drafting a resolution with specific information for their approval.

#### **DIRECTOR'S REPORT**

##### **Authority Budget Office Compliance & Consolidation Review**

WWSA met with them several times. They asked for a price difference for having our audit completed before and after tax season. They will look into getting their submission date

changed. They analyzed WWSA rates and requested clarification on why we have the Saratoga County Water line. Director Mooney explained that it is in place to secure uninterrupted water service should problems arise at any of our pump stations. Director Mooney explained the 2012 water rate reduction. They requested information on truck usage. They also requested information on chemical pricing. They felt that overall WWSA was well managed. A written report will follow.

#### Exit 15 Sewer Pump Station Update

All the submittals are approved and everything is ordered. Trinity Construction expects to start mid April and be done by mid June 2012.

#### Exit 16 Ballard Road Corridor Study

The study is complete and Director Mooney distributed hard copies for review.

#### Moonglow Drive

A new customer on Moonglow Drive extended the water line 700 feet to his home at his expense due to a problem with his well. He first contacted his neighbors to see if they would like to hook into the line and share the expense and they all declined. One of his neighbors is now having problems with their well and may want to hook into the water line. He is now looking to see if there was a way the cost he incurred could be shared by his neighbors. The Board discussed his situation but cannot assist him.

#### City Water Contract Floral Estates

Belmonte is moving forward and has final approval.

#### Featherwood Meter Upgrade

Of the 111 Featherwood customers, 59 new meters have been installed and there are 52 left to replace. Appointments to replace old meters will resume in April.

#### Online and Auto Bill Pay

Working smoothly.

#### Website Development and Content

This year the website will be updated with a new look.

#### Water Department Impostors

WWSA posted a warning on our website notifying customers that WWSA does not go to homes without appointments.

### PROJECT APPROVAL STATUS

#### ADJOURNMENT

There being no further business brought before the Authority's Board, at 4:58 p.m. on a motion by Treasurer Duffy and seconded by Mark Moshier, Chairman Fleming adjourned the meeting with all in favor.