

TOWN of WILTON
WATER and SEWER AUTHORITY
20 Traver Road
Gansevoort, New York 12831

September 21, 2010

Present: Nancy Fleming, Chairman; Kirk Moline, Vice Chairman; Scott Duffy, Treasurer; Jamie Green, Secretary; Mark Moshier; Carol Green, Comptroller; Michael Mooney, Director; Dennis Feeny, Attorney at Law; Keith Manz, Engineer

Arrived Late:

Departed Early:

Absent:

Chairman Fleming called the meeting to order at 4:00 p.m.

Approve Pending Minutes

Chairman Fleming asked for a motion to approve the June 15, 2010 meeting minutes. Secretary Green offered the following resolution and moved its adoption:

RESOLUTION: #10-43

NOW, THEREFORE, BE IT RESOLVED, to approve the minutes of the June 15, 2010 Wilton Water & Sewer Authority meeting as typed, without amendment.

The adoption of the foregoing resolution was seconded by Vice Chair Moline, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

Audit Report

Ken Claflin from Cusak & Company came in to discuss the 2009 audit. WWSA received an unqualified clean audit opinion. The financial report is on the web site.

COMPTROLLER'S REPORT

Bills

The payment of the July, August and September 2010 abstracts (#7, 8, 9) need to be approved by the Board. The total for the Water & Sewer Funds for July is \$128,817.25 and \$6,128.89 for the Capital Projects Fund. The total for the Water & Sewer Funds for August is \$28,569.32 and \$21,587.93 for the Capital Projects Fund. The total for the Water & Sewer Funds for September is \$33,963.21 and \$44,530.05 for the Capital Projects Fund.

Chairman Fleming asked for a motion to approve the payment of the July, August and September 2010 abstracts (#7, 8, 9). The total for the Water & Sewer Funds for July is \$128,817.25 and \$6,128.89 for the Capital Projects Fund. The total for the Water & Sewer Funds for August is \$28,569.32 and \$21,587.93 for the Capital Projects Fund. The total for the Water & Sewer Funds for September is \$33,963.21 and \$44,530.05 for the Capital Projects Fund. Mark Moshier offered the following resolution and moved its adoption:

RESOLUTION # 10-44

NOW, THEREFORE, BE IT RESOLVED, to ratify the payment of the July, August and September 2010 abstracts (#7, 8, 9). The total for the Water & Sewer Funds for July is \$128,817.25 and \$6,128.89 for the Capital Projects Fund. The total for the Water & Sewer Funds for August is \$28,569.32 and \$21,587.93 for the Capital Projects Fund. The total for the Water & Sewer Funds for September is \$33,963.21 and \$44,530.05 for the Capital Projects Fund.

The adoption of the foregoing resolution was seconded by Vice Chair Moline, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

Billing Adjustments

Billing adjustments in the amount of a positive \$25.14 for June, positive \$964.26 for July and positive \$41.60 for August need to be approved by the board.

Chairman Fleming asked for a motion to approve the billing adjustments in the amount of a positive \$25.14 for June, positive \$964.26 for July and positive \$41.60 for August. Vice Chair Moline offered the following resolution and moved its adoption:

RESOLUTION # 10-45

NOW, THEREFORE, BE IT RESOLVED, to approve the billing adjustments in the amount of a positive \$25.14 for June, positive \$964.26 for July and positive \$41.60 for August.

The adoption of the foregoing resolution was seconded by Treasurer Duffy, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

Budget

The Board needs to ratify the contract signed by Director Mooney with the software developer to help with the auto bill pay project.

Chairman Fleming asked for a motion to ratify the contract signed by Director Mooney with the software developer to help with the auto bill pay project. Secretary Green offered the following resolution and moved its adoption:

RESOLUTION # 10-46

NOW, THEREFORE, BE IT RESOLVED, to ratify the contract signed by Director Mooney with the software developer to help with the auto bill pay project.

The adoption of the foregoing resolution was seconded by Mark Moshier, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

The Board needs to approve a budget transfer from contingency to credit card fees for \$6,800 for the auto bill pay project.

Chairman Fleming asked for a motion to approve a budget transfer from contingency to credit card fees for \$6,800 for the auto bill pay project. Treasurer Duffy offered the following resolution and moved its adoption:

RESOLUTION # 10-47

NOW, THEREFORE, BE IT RESOLVED, to approve a budget transfer from contingency to credit card fees for \$6,800 for the auto bill pay project.

The adoption of the foregoing resolution was seconded by Secretary Green, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

Chairman Fleming asked for a motion to approve a budget adjustment to increase sale of meters and increase meters for \$7,000. Secretary Green offered the following resolution and moved its adoption:

RESOLUTION # 10-48

NOW, THEREFORE, BE IT RESOLVED, to approve a budget adjustment to increase sale of meters and increase meters for \$7,000.

The adoption of the foregoing resolution was seconded by Mark Moshier, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

Chairman Fleming asked for a motion to approve a budget amendment to the waterline connection project for excess costs to EDP caused by the County DPW and a change in design for \$2,500. Treasurer Duffy offered the following resolution and moved its adoption:

RESOLUTION # 10-49

NOW, THEREFORE, BE IT RESOLVED, to approve a budget amendment to the waterline connection project for excess costs to EDP caused by the County DPW and a change in design for \$2,500.

The adoption of the foregoing resolution was seconded by Vice Chair Moline, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

Closure of Capital Project 17

The Board needs to approve closure of capital project #17 (county water line connection project). This project is now complete

Chairman Fleming asked for a motion to approve closure of capital project #17 (county water line connection project). Vice Chair Moline offered the following resolution and moved its adoption:

RESOLUTION # 10-50

NOW, THEREFORE, BE IT RESOLVED, to approve closure of capital project #17 (county water line connection project).

The adoption of the foregoing resolution was seconded by Treasurer Duffy, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

Budget Committee Meeting

The Board scheduled a budget committee meeting for October 12 with Jamie Green, Mark Moshier, Carol Green and Mike Mooney.

CHAIRMAN'S REPORT

ISO Fire Flow Rating

Insurance Services Organization analyzes the fire departments including the water supply and the capacity of our water system to fight fires. The higher the rating the fire department receives the more of a discount on insurance the customers will receive. After a review of the notices on the back of customer billings it was determined that the information regarding WWSA hydrant usage during fire fighting will remain unchanged.

DIRECTOR'S REPORT

Featherwood Water System

The closing on the Featherwood system went well. All the work is complete and the existing pump station has been taken down and hauled away. Some customers called to say they were happy with the pressure and some called to complain about the chlorine smell. WWSA maintains a consistent chlorine residual of one part per million (which is in accordance with DOH) which may be a greater residual than Featherwood maintained.

Online and Auto Bill Pay

We are well underway. We hired a new developer and we are in test mode. It is almost complete with the exception of credit card processing which is a third party provider. Authorize Dot Net will link up next week for credit card processing in test mode.

Water Contract with City for Floral Estates Area

An adjacent property may want to develop.

Website Development and Content

The auto bill pay will be loaded soon. The 2009 financial statements are out on the website.

PROJECT APPROVAL STATUS

Crossings @ Northern Pines

Does not have final approval from the Town.

804 Route 9

Has final approval but they have not started yet.

ADJOURNMENT

There being no further business brought before the Authority's Board, at 4:50 p.m. on a motion by Secretary Green and seconded by Mark Moshier, Chairman Fleming adjourned the meeting with all in favor.