

**TOWN of WILTON**  
**WATER and SEWER AUTHORITY**  
20 Traver Road  
Gansevoort, New York 12831

May 18, 2010

Present: Nancy Fleming, Chairman; Kirk Moline, Vice Chairman; Scott Duffy, Treasurer; Jamie Green, Secretary; Mark Moshier; Carol Green, Comptroller; Michael Mooney, Director; Dennis Feeney, Attorney at Law; Keith Manz, Engineer

Arrived Late:

Departed Early:

Absent:

Chairman Fleming called the meeting to order at 4:00 p.m.

Approve Pending Minutes

Chairman Fleming asked for a motion to approve the April 20, 2010 meeting minutes. Secretary Green offered the following resolution and moved its adoption:

**RESOLUTION: #10-28**

**NOW, THEREFORE, BE IT RESOLVED**, to approve the minutes of the April 20, 2010 Wilton Water & Sewer Authority meeting as typed, without amendment.

The adoption of the foregoing resolution was seconded by Mark Moshier, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

COMPTROLLER'S REPORT

Bills

The payment of the May 2010 abstract (#5) needs to be approved by the Board. The total for the Water & Sewer Funds is \$34,609.14 and \$1,900.00 for the Capital Projects Fund.

Chairman Fleming asked for a motion to approve the payment of the May 2010 abstract (#5). The total for the Water & Sewer Funds is \$34,609.14 and \$1,900.00 for the Capital Projects Fund. Secretary Green offered the following resolution and moved its adoption:

### **RESOLUTION # 10-29**

**NOW, THEREFORE, BE IT RESOLVED**, to ratify the payment of the May 2010 abstract (#5). The total for the Water & Sewer Funds is \$34,609.14 and \$1,900.00 for the Capital Projects Fund audited and paid in May by the Comptroller.

The adoption of the foregoing resolution was seconded by Mark Moshier, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

#### **Billing Adjustments**

Billing adjustments in the amount of a negative \$472.28 for April need to be approved by the board.

Chairman Fleming asked for a motion to approve the billing adjustments in the amount of a negative \$472.28 for April 2010. Treasurer Duffy offered the following resolution and moved its adoption:

### **RESOLUTION # 10-30**

**NOW, THEREFORE, BE IT RESOLVED**, to approve the billing adjustments in the amount of a negative \$472.28 for April 2010.

The adoption of the foregoing resolution was seconded by Mark Moshier, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

#### **Budget**

The Board needs to re-appropriate the ending balance in a capital project in interfund transfers and approve an increase of \$110,538.70 appropriated fund balance and interfund transfers.

Chairman Fleming asked for a motion to re-appropriate the ending balance in a capital project in interfund transfers and approve an increase of \$110,538.70 appropriated fund balance and interfund transfers. Vice Chair Moline offered the following resolution and moved its adoption:

### **RESOLUTION # 10-31**

**NOW, THEREFORE, BE IT RESOLVED**, to re-appropriate the ending balance in a capital project in interfund transfers and approve an increase of \$110,538.70 appropriated fund balance and interfund transfers.

The adoption of the foregoing resolution was seconded by Secretary Green, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

The Board needs to approve a budget increase in the sewer maintenance budget of \$20,000 to rehab 63 grinder pumps in Kings Mills.

Chairman Fleming asked for a motion to approve a budget increase in the sewer maintenance budget of \$20,000 to rehab 63 grinder pumps in Kings Mills. Treasurer Duffy offered the following resolution and moved its adoption:

**RESOLUTION # 10-32**

**NOW, THEREFORE, BE IT RESOLVED**, to approve a budget increase in the sewer maintenance budget of \$20,000 to rehab 63 grinder pumps in Kings Mills.

The adoption of the foregoing resolution was seconded by Mark Moshier, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

The Board needs to approve an increase in this year's budget by \$103,476 to correct an error in the spreadsheet for the replacement of grinder pumps.

Chairman Fleming asked for a motion to approve an increase in this year's budget by \$103,476 to correct an error in the spreadsheet for the replacement of grinder pumps. Mark Moshier offered the following resolution and moved its adoption:

**RESOLUTION # 10-33**

**NOW, THEREFORE, BE IT RESOLVED**, to approve an increase in this year's budget by \$103,476 to correct an error in the spreadsheet for the replacement of grinder pumps.

The adoption of the foregoing resolution was seconded by Secretary Green, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

**Sale of Truck**

The Board needs to ratify the sale of the truck for \$13,175.

Chairman Fleming asked for a motion to ratify the sale of the truck for \$13,175. Secretary Green offered the following resolution and moved its adoption:

**RESOLUTION # 10-34**

**NOW, THEREFORE, BE IT RESOLVED**, to ratify the sale of the truck for \$13,175.

The adoption of the foregoing resolution was seconded by Mark Moshier, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

### WWSA Growth Analysis

Comptroller Green did a review of the infrastructure replacement reserves and felt it was underfunded.

### 2009 Audit

The 2009 audit was completed by Cusack and Company. A draft copy will be reviewed by the Board.

## CHAIRMAN'S REPORT

### Personnel Policy Review

A completed and revised personnel policy was distributed to the Board for review and discussion at next month's meeting.

### Audit Committee Meeting

The Audit Committee meeting for 2010 will be held next month.

## DIRECTOR'S REPORT

### Featherwood Water System

The Board needs to pass a resolution authorizing the applications to be submitted to DOH and DEC for the acquisition of the Featherwood water system.

Chairman Fleming asked for a motion authorizing the applications to be submitted to DOH and DEC for the acquisition of the Featherwood water system. Secretary Green offered the following resolution and moved its adoption:

### **RESOLUTION # 10-35**

**NOW, THEREFORE, BE IT RESOLVED**, to authorize the applications to be submitted to DOH and DEC for the acquisition of the Featherwood water system.

The adoption of the foregoing resolution was seconded by Mark Moshier, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

### DOH Annual Water System Inspection

The Department of Health came out and inspected all the facilities including the new County connection. There were no negative comments.

### Kings Mills Grinder Pump Rehab

All the grinder pumps in Kings Mills are over 20 years old. The fiberglass covers on the grinder pumps have UV damage and mold growing on the tops. Director Mooney recommends replacing the damaged covers. Water Resource Technologies has an improved cover with a gel coat on top.

The lower half will be painted with epoxy paint to match. All the lines, alarms and breaker panels will be tested at that time.

Saratoga County Water Connection

The rebate has been received and deposited. The project is complete. Ballard Road still has an issue which will be fixed by the County.

Spring Water System Flushing

The spring flushing has been completed.

Auto Bill Pay

We are still working thru software issues.

Water Contract with City for Floral Estates Area

Nothing new with this issue.

Website Development and Content

17<sup>th</sup> Fairway

There were no restrictions recorded for this area. The easement was recorded.

PROJECT APPROVAL STATUS

Trice Subdivision

Review completed.

ADJOURNMENT

There being no further business brought before the Authority's Board, at 4:50 p.m. on a motion by Secretary Green and seconded by Treasurer Duffy, Chairman Fleming adjourned the meeting with all in favor.