

**TOWN of WILTON**  
**WATER and SEWER AUTHORITY**  
20 Traver Road  
Gansevoort, New York 12831

February 23, 2010

Present: Nancy Fleming, Chairman; Kirk Moline, Vice Chairman (via phone due to inclement weather); Scott Duffy, Treasurer; Michael Mooney, Director; Carol Green, Comptroller (via phone); Keith Manz, Engineer

Arrived Late:

Departed Early:

Absent: Jamie Green, Secretary; Mark Moshier; Dennis Feeney, Attorney at Law

Chairman Fleming called the meeting to order at 4:15 p.m.

Approve Pending Minutes

Chairman Fleming asked for a motion to approve the January 19, 2010 meeting minutes. Treasurer Duffy offered the following resolution and moved its adoption:

**RESOLUTION: #10-06**

**NOW, THEREFORE, BE IT RESOLVED**, to approve the minutes of the January 19, 2010 Wilton Water & Sewer Authority meeting as typed, without amendment.

The adoption of the foregoing resolution was seconded by Vice Chair Moline, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

COMPTROLLER'S REPORT

Bills

The payment of the February 2010 abstract (#2) needs to be approved by the Board. The total for the Water & Sewer Funds is \$78,317.87 and \$3,433.05 for the Capital Projects Fund.

Chairman Fleming asked for a motion to approve the February 2010 bills as outlined in item #1 of the Comptroller's report dated February 23, 2010. Vice Chair Moline offered the following resolution and moved its adoption:

**RESOLUTION # 10-07**

**NOW, THEREFORE, BE IT RESOLVED**, to ratify the claims (bills) audited and paid in February by the Comptroller and listed in the attached Comptrollers Report to the Water & Sewer Authority Board.

The adoption of the foregoing resolution was seconded by Treasurer Duffy, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

#### Billing Adjustments

Billing adjustments for January in the amount of a positive \$3,535.13 need to be approved by the board.

Chairman Fleming asked for a motion to approve the billing adjustments for January as outlined in #2 of the attached Comptrollers Report to the Water & Sewer Authority dated February 23, 2010. Treasurer Duffy offered the following resolution and moved its adoption:

#### **RESOLUTION # 10-08**

**NOW, THEREFORE, BE IT RESOLVED**, to approve the billing adjustments for January as outlined in #2 of the Comptroller's report to the Water & Sewer Authority Board dated February 23, 2010.

The adoption of the foregoing resolution was seconded by Vice Chair Moline, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

#### Budget

The Board needs to approve budget transfers as outlined in #3 of the attached Comptrollers Report to the Water & Sewer Authority dated February 23, 2010.

Chairman Fleming asked for a motion to approve the budget transfers from contingency to postage, printing, operational supplies, social security/workers comp, insurance as well as from minor equipment to repairs & maintenance, from workers comp to contingency and from insurance to contingency for a total of \$2,345.00 as outlined in #3 of the attached Comptrollers Report to the Water & Sewer Authority dated February 23, 2010. Treasurer Duffy offered the following resolution and moved its adoption:

#### **RESOLUTION # 10-09**

**NOW, THEREFORE, BE IT RESOLVED**, to approve the budget transfers from contingency to postage, printing, operational supplies, social security/workers comp, insurance as well as from minor equipment to repairs & maintenance, from workers comp to contingency and from insurance to contingency for a total of \$2,345.00 as outlined in #3 of the attached Comptrollers Report to the Water & Sewer Authority dated February 23, 2010.

The adoption of the foregoing resolution was seconded by Vice Chair Moline, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

Chairman Fleming asked for a motion to approve the budget amendment to increase sale of meters and increase cost of meters for \$2,000.00 as outlined in #3 of the attached Comptrollers Report to the Water & Sewer Authority dated February 23, 2010. Vice Chair Moline offered the following resolution and moved its adoption:

### **RESOLUTION # 10-10**

**NOW, THEREFORE, BE IT RESOLVED**, to approve the budget amendment to increase sale of meters and increase cost of meters for \$2,000.00 as outlined in #3 of the attached Comptrollers Report to the Water & Sewer Authority dated February 23, 2010.

The adoption of the foregoing resolution was seconded by Treasurer Duffy, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

### **CHAIRMAN'S REPORT**

#### **Personnel Policy Review**

Will be reviewed and discussed at next meeting due to inclement weather.

### **DIRECTOR'S REPORT**

#### **Saratoga County Water Line Connection Progress and Rebate Progress**

This is done and on February 22 the valves were opened. We are now taking water from the County at about 200 gallons per minute. The chlorine residual was at one part per million so we don't have to add chlorine right now. The production from our wells will be less.

WWSA is on the County Water agenda for the rebate.

#### **Auto Bill Pay Proposals**

The credit card processing software is still not available to work with our billing software.

#### **Water Contract with City for Floral Estates Area**

Nothing new on the water contract. However Belmonte's engineer contacted Director Mooney regarding the sewer system. Saratoga County Sewer District feels there is a capacity issue at exit 15 with the addition of the Route 50 Plaza. SCSD will look into this issue and may ask WWSA to cover the cost of an upgrade.

#### **Featherwood Water System**

Nothing new to report.

#### **Website Development and Content**

Information regarding the new County water line connection was put on our website.

Application to Extend Water Services Area for Saratoga Heritage 3&4

A resolution is needed authorizing an application for a water service extension for Saratoga Heritage 3 and 4.

Chairman Fleming asked for a motion to approve the resolution to extend the service area to include Saratoga Heritage 3 and 4 as well as 708 route 9. Treasurer Duffy offered the following resolution and moved its adoption:

**RESOLUTION # 10-11**

**NOW, THEREFORE, BE IT RESOLVED**, to approve the resolution to extend the service area to include Saratoga Heritage 3 and 4 as well as 708 route 9.

The adoption of the foregoing resolution was seconded by Vice Chair Moline, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

PROJECT APPROVAL STATUS

Ridgeview Hamlet Apartments are coming in called Comstock Corner, a 9200 square foot 36 unit apartments.

Trice Subdivision has the first review done

Farone's 708 Route 9 Apartments are coming in for 46 apartments.

ADJOURNMENT

There being no further business brought before the Authority's Board, at 4:46 p.m. on a motion by Treasurer Duffy and seconded by Vice Chair Moline, Chairman Fleming adjourned the meeting with all in favor.

