

2018 ANNUAL ABO REPORT

- Report on Operations and Accomplishments
 - Authority Mission Statement
 - Performance Measures Report
 - Schedule of Debt **(NONE)**
- List of Board Members and Executive Management making over \$100,000 annually
(NONE)
 - Personal and real property Transactions **(NONE)**

Management's Assessment of internal Controls Structure and Procedures The WWSA has completed an internal evaluation of its controls and controls processes have not changed since last audit of controls.

- Enabling statute
- List of Committee Members and Committee Meetings **(SEE MEETINGS PAGE)**
 - Board Meetings **(SEE MEETINGS PAGE)**
 - Subsidiaries and Affiliates **(NONE)**
 - Authorities Organizational Chart
 - Authorities By-Laws
 - Authorities Code of Ethics
 - Budget Reports **(SEE FINANCIAL REPORTS PAGE)**
 - Independent Audit Reports

2018 Report on Operations and Accomplishments

The WWSA was created in 1992 for the purpose of providing water and sewer service to the residents and commercial interests of the Town of Wilton. Water service was initially established through the acquisition of the water system owned by Wilton Water Supply Company, Inc. (Initial application WSA #8806). Since its initial formation, the WWSA has made seventeen applications to extend its service territory and has made five additional applications to increase the permitted withdrawal.

At the present time, the source of water for the majority of the WWSA service territory is taken from three sources of supply (permitted capacity 2.94 mgd) operated by the Water Authority. Portions of the service territory (the commercial core in the vicinity of Exit 15 of I-87) utilize water from the City of Saratoga Springs. Under the agreement with the City of Saratoga Springs, the WWSA has a contract committing up to 250,000 gallons from the City of Saratoga Springs Source of Supply. Additionally, the WWSA takes up to 300,000 gallons per day from the Saratoga County Water Authority (WSA 11,328). The total permitted capacity is currently 3.49 mgd.

The Saratoga County Sewer District #1 (SCSD#1) was established in 1971 providing sanitary sewer service to a 186 square mile service area within Saratoga County. Prior to 2005 the SCSD#1 boundary included a limited area within the southwestern portion of the Town of Wilton. The SCSD#1 expanded the District boundary to include the entire Town of Wilton in 2005. Ownership and maintenance of the sanitary sewer infrastructure within the Town of Wilton has historically been provided through a collaborative effort between the SCSD#1 and the WWSA. The SCSD#1 has taken ownership of all trunk sewers and the collectors and pump stations located within the original SCSD#1 service area; while the WWSA accepts ownership of the collectors and pump stations within the Town located outside the original SCSD#1 service area.

2018 Improvements to system:

- Complete rehabilitation on the Furlong hills pump station
- Started design for replacement of 4700' 1950s cast iron pipe in the Ballard rd area
- Started design loop the water system to increase reliability and fire flow on Davidson Dr.
- Moved the ridgeview flushing station into the ROW

Town of Wilton Water and Sewer Authority
Mission Statement

The Town of Wilton Water and Sewer Authority (WWSA) was created in 1991 by the NYS legislature to produce, develop, distribute and sell domestic water and sanitary sewer services within the Town of Wilton. Our Mission is to provide safe, high quality and reliable water and sewer service to residential, commercial, and industrial customers within the Town of Wilton. Our goal is to provide these services in the most efficient and cost effective ways to maintain reasonable rates while continually planning, maintaining, and upgrading our facilities to meet current and future needs. The WWSA is also committed to funding capital reserves for new improvements and future replacement of facilities and equipment.

We are committed to fulfilling this mission in an open, courteous, and professional manor and to uphold the confidence of our customers.

Authority Mission Statement and Performance Measurements

Name of Public Authority: *Town of Wilton Water and Sewer Authority*

Public Authority's Mission Statement: *The Town of Wilton Water and Sewer Authority (WWSA) was created in 1991 by the NYS legislature to produce, develop, distribute and sell domestic water and sanitary sewer services within the Town of Wilton. Our Mission is to provide safe, high quality and reliable water and sewer service to residential, commercial, and industrial customers within the Town of Wilton. Our goal is to provide these services in an efficient and cost effective way to maintain reasonable rates while continually planning, maintaining, and upgrading our facilities to meet current and future needs. The WWSA is also committed to funding capital reserves for new improvements and future replacement of facilities and equipment.*

We are committed to fulfilling this mission in an open, courteous, and professional manor and to uphold the confidence of our customers.

Date Adopted: September 18, 2018

List of Performance Goals (If additional space is needed, please attach):

- ***Comply with all NYS Department of Health water quality regulations to ensure that safe water is being produced and supplied.***
- ***Evaluate complaints on a regular basis to ensure our objectives are met ie: Water quality, Sewer service issues, Reliability, Rate issues.***
- ***Perform annual independent audit.***
- ***Annually evaluate and fund capital reserves.***
- ***Evaluate water and sewer rates on an annual basis.***
- ***Continually evaluate plants and infrastructure to ensure reliable operation.***

Additional questions:

1. Have the board members acknowledged that they have read and understood the mission of the public authority? **YES**
2. Who has the power to appoint the management of the public authority? ***The WWSA Board***
3. If the Board appoints management, do you have a policy you follow when appointing the management of the public authority? ***YES Part 1 of WWSA Personnel Policy***
4. Briefly describe the role of the Board and the role of management in the implementation of the mission. ***The Boards role is to evaluate reports, complaints, audits, and etc. to ensure performance measures are met.***
5. Has the Board acknowledged that they have read and understood the responses to each of these questions? **YES**