

TOWN of WILTON
WATER and SEWER AUTHORITY
20 Traver Road
Gansevoort, New York 12831

March 24, 2015

Present: Kirk Moline, Vice Chairman; Scott Duffy, Treasurer; Dave MacDougall, Secretary; Mark Moshier; Dennis Feeney, Attorney at Law; Carol Green, Comptroller (via telephone); Michael Mooney, Director; Ryan Ripper, Engineer

Absent: Jamie Green, Chairman

Vice Chair Moline called the meeting to order at 4:03 p.m.

Approve Pending Minutes

Vice Chair Moline asked for a motion to approve the January 20, 2015 meeting minutes. Secretary MacDougall offered the following resolution and moved its adoption:

RESOLUTION: #15-07

NOW, THEREFORE, BE IT RESOLVED, to approve the minutes of the January 20, 2015 Wilton Water & Sewer Authority meeting as typed, without amendment.

The adoption of the foregoing resolution was seconded by Treasurer Duffy, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

COMPTROLLER'S REPORT

Bills

The payment of the February 2015 and March 2015 (#02 & 03) abstracts need to be approved by the Board. The total for the Water & Sewer Fund for February is \$70,180.17 and \$5,083.00 for the Capital Projects Fund. The total for the Water & Sewer Fund for March is \$34,211.52 and \$1,491.85 for the Capital Projects Fund.

Vice Chair Moline asked for a motion to approve the payment of the February 2015 and March 2015 (#02 & 03) abstracts. Treasurer Duffy offered the following resolution and moved its adoption:

RESOLUTION #15-08

NOW, THEREFORE, BE IT RESOLVED, to ratify the payment of the February 2015 and March 2015 (#02 & 03) abstracts need to be approved by the Board. The total for the Water & Sewer Fund for February is \$70,180.17 and \$5,083.00 for the Capital Projects Fund. The total for the Water & Sewer Fund for March is \$34,211.52 and \$1,491.85 for the Capital Projects Fund.

The adoption of the foregoing resolution was seconded by Secretary MacDougall, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

Billing Adjustments

Billing adjustments in the amount of a negative \$1,679.56 for January and a negative \$39,212.62 for February need to be approved by the board. The large adjustment for account 727 was due to a billing error.

Vice Chair Moline asked for a motion to approve the billing adjustments in the amount of a negative \$1,679.56 for January and a negative \$39,212.62 for February. Mark Moshier offered the following resolution and moved its adoption:

RESOLUTION #15-09

NOW, THEREFORE, BE IT RESOLVED, to approve the billing adjustments in the amount of a negative \$1,679.56 for January and a negative \$39,212.62 for February.

The adoption of the foregoing resolution was seconded by Secretary MacDougall, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

Budget

The Board needs to approve budget transfers from various accounts to contingency.

Vice Chair Moline asked for a motion to approve budget transfers from various accounts to contingency. Treasurer Duffy offered the following resolution and moved its adoption:

RESOLUTION #15-10

NOW, THEREFORE, BE IT RESOLVED, to approve budget transfers from various accounts to contingency.

The adoption of the foregoing resolution was seconded by Mark Moshier, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

Resignation of Collateral Agent

JP Morgan is resigning its duties as custodian of the collateral for the Authority's deposits at Adirondack Trust Company effective March 15, 2015. The Board needs to approve M&T Bank as custodian of collateral for the Authority's deposits at Adirondack Trust Company and give Vice Chair Moline authority to sign the agreement.

Vice Chair Moline asked for a motion to approve M&T Bank as custodian of collateral for the Authority's deposits at Adirondack Trust Company and give Vice Chair Moline authority to sign the agreement. Secretary MacDougall offered the following resolution and moved its adoption:

RESOLUTION #15-11

NOW, THEREFORE, BE IT RESOLVED, to approve M&T Bank as custodian of collateral for the Authority's deposits at Adirondack Trust Company and give Vice Chair Moline authority to sign the agreement.

The adoption of the foregoing resolution was seconded by Mark Moshier, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

NYS Comptroller's Audit

The State Comptroller's office sent WWSA a notice of a financial operations audit in the near future.

CHAIRMAN'S REPORT

DIRECTOR'S REPORT

Water Line Extension

The job is now complete. We are waiting for a response from the City of Saratoga Springs regarding our connection to the city line. It was agreed that we will shut off their valve and open our valve and send a letter letting them know.

Recent Water Line Breaks and Freeze Ups

Due to the weather we had two frozen water lines located in the homeowner's driveways. One had to be dug up to thaw out the line. The second home in Mulberry Estates had a temporary water line run to avoid digging in the driveway. Two sewer lines froze, one on Sweetbriar and one on Fieldstone. Both were on the homeowner's lines so WWSA had little involvement. We also had a water line break on Carr Road and a sewer line break on Traver Road.

Perry Road Senior Apartments

This will be done in two phases. The first phase is 100 unit building and the second phase is 92 units. It will require a lengthy extension of the water system. They will have their own sewer pump station on site.

Internet Meter Reading System Update

The base station and antenna are in on the tower. We are waiting for Sensus to do programming for the base station and the host where the data will be kept. We should have communications from the new radios to the base station by May. Once the snow clears installation of the new readers will be installed on the homes. Director Mooney has been informed that EJP will no longer be the Sensus representative for New York State. He was reassured that this will not interrupt our installation.

Indian Springs Sewer Upgrade

The project has been delayed due to weather.

Saratoga County Water Quality

Our continual testing has not shown any problems with water quality. The County has raised their rate.

Update Comprehensive Plan

We will start this after the Town has completed their Plan.

Online and Auto Bill Pay

The new meter reading system will have to interface with our existing utility billing system.

ACTIVE PROJECTS AND STATUS

- Mally is looking for conceptual approval for a shopping center near Route 50
- Developers are interested in land off Jones Road behind the Wilton Ambulance building
- Discussions on the Canyon run extension on Gailor Road near the Northway
- Wilton spray park is moving forward
- Discussions on a 21 lot subdivision off Loudon Road
- Developers discussions regarding Exit 16

ADJOURNMENT

There being no further business brought before the Authority's Board, at 4:55 p.m. on a motion by Mark Moshier and seconded by Secretary MacDougall, Vice Chair Moline adjourned the meeting with all in favor.