

TOWN of WILTON
WATER and SEWER AUTHORITY
20 Traver Road
Gansevoort, New York 12831

November 18, 2014

Present: Jamie Green, Chairman; Kirk Moline, Vice Chairman; Dave MacDougall, Secretary; Dennis Feeney, Attorney at Law; Mark Moshier; Carol Green, Comptroller (via telephone); Michael Mooney, Director; Ryan Ripper, Engineer

Absent: Scott Duffy, Treasurer

Chairman Green called the meeting to order at 4:02 p.m.

2013 Audit

John Criscone from Cusack and Company discussed the WWSA 2013 audit. WWSA received an unqualified opinion which is the highest rating for an audit.

Approve Pending Minutes

Chairman Green asked for a motion to approve the September 16, 2014 meeting minutes. Secretary MacDougall offered the following resolution and moved its adoption:

RESOLUTION: #14-33

NOW, THEREFORE, BE IT RESOLVED, to approve the minutes of the September 16, 2014 Wilton Water & Sewer Authority meeting as typed, without amendment.

The adoption of the foregoing resolution was seconded by Mark Moshier, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

COMPTROLLER'S REPORT

Bills

The payment of the October 2014 and November 2014 (#10 & 11) abstracts need to be approved by the Board. The total for the Water & Sewer Fund for October is \$73,252.35 and \$6,379.03 for the Capital Projects Fund. The total for the Water & Sewer Fund for November is \$77,802.49 and \$92,273.50 for the Capital Projects Fund.

Chairman Green asked for a motion to approve the payment of the October 2014 and November 2014 (#10 & 11) abstracts. Mark Moshier offered the following resolution and moved its adoption:

RESOLUTION # 14-34

NOW, THEREFORE, BE IT RESOLVED, to ratify the payment of the October 2014 and November 2014 (#10 & 11) abstracts. The total for the Water & Sewer Fund for October is \$73,252.35 and \$6,379.03 for the Capital Projects Fund. The total for the

Water & Sewer Fund for November is \$77,802.49 and \$92,273.50 for the Capital Projects Fund.

The adoption of the foregoing resolution was seconded by Vice Chair Moline, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

Billing Adjustments

Billing adjustments in the amount of a negative \$177.84 for September and a negative \$893.87 for October need to be approved by the board.

Chairman Green asked for a motion to approve the billing adjustments in the amount of a negative \$177.84 for September and a negative \$893.87 for October. Secretary MacDougall offered the following resolution and moved its adoption:

RESOLUTION # 14-35

NOW, THEREFORE, BE IT RESOLVED, to approve the billing adjustments in the amount of a negative \$177.84 for September and a negative \$893.87 for October.

The adoption of the foregoing resolution was seconded by Mark Moshier, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

Budget

The Board needs to approve budget transfers from Contingency for \$24,000 to electricity, \$1,200 to office supplies and \$200 to office supplies.

Chairman Green asked for a motion to approve budget transfers from Contingency for \$24,000 to electricity, \$1,200 to office supplies and \$200 to office supplies. Vice Chair Moline offered the following resolution and moved its adoption:

RESOLUTION # 14-36

NOW, THEREFORE, BE IT RESOLVED, to approve budget transfers from Contingency for \$24,000 to electricity, \$1,200 to office supplies and \$200 to office supplies.

The adoption of the foregoing resolution was seconded by Secretary MacDougall, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

The Board needs to approve budget amendments for \$317,146 to increase the budget for Capital Project #21 Indian Springs Pump Station.

Chairman Green asked for a motion to approve budget amendments for \$317,146 to increase the budget for Capital Project #21 Indian Springs Pump Station. Mark Moshier offered the following resolution and moved its adoption:

RESOLUTION # 14-37

NOW, THEREFORE, BE IT RESOLVED, to approve budget amendments for \$317,146 to increase the budget for Capital Project #21 Indian Springs Pump Station.

The adoption of the foregoing resolution was seconded by Secretary MacDougall, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

The Board needs to amend resolution 14-22 to change the interest rate on the interfund loan to the money market rate for Capital Project #22.

Chairman Green asked for a motion to amend resolution 14-22 to change the interest rate on the interfund loan to the money market rate for Capital Project #22. Secretary MacDougall offered the following resolution and moved its adoption:

RESOLUTION # 14-38

NOW, THEREFORE, BE IT RESOLVED, to amend resolution 14-22 to change the interest rate on the interfund loan to the money market rate for Capital Project #22.

The adoption of the foregoing resolution was seconded by Mark Moshier, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

CHAIRMAN'S REPORT

2015 Budget & Salary Schedule

After a review and discussion of the 2015 Budget and Salary schedules Chairman Green asked for a motion to approve the Budget and Salary schedule for 2015. Vice Chairman Moline offered the following resolution and moved its adoption:

RESOLUTION # 14-39

NOW, THEREFORE, BE IT RESOLVED, to approve the 2015 Budget and Salary schedule.

The adoption of the foregoing resolution was seconded by Mark Moshier, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

Employee Health Insurance

The Board reviewed various options for the employee health insurance. It was agreed to discuss this again in January.

DIRECTOR'S REPORT

Water Line Extension

The job is now complete, the line has been pressure tested and disinfected. It is online now and dry well repair and paving are being completed.

Internet Meter Reading System

The new equipment will start arriving by next week. FAA license has been obtained.

Indian Springs Sewer Upgrade

We received three bids and the low bid is Trinity Construction for \$148,343 with \$10,000 contingency for National Grid. The pump station package with the controls is \$128,335, approximately \$18,000 for engineering, inspection \$10,000, contingency of \$30,468 bringing the total to \$335,000.

Saratoga County Water Quality

The County's carbon filters have effectively corrected the water quality problems. Our continual testing has not shown any problems with water quality.

Update Comprehensive Plan

We will start this in January or February.

Online and Auto Bill Pay

No issues.

Consolidating Water Supplies

Director Mooney received a phone call from the Governor's office and the Public Service Commission regarding our acquiring Featherwood water system. They are interested in consolidating private and public water supplies and wanted information on how they could achieve their goals.

ACTIVE PROJECTS AND STATUS

- Route 9 Mixed Use Retail and Apartments (under construction)
- The Mill at Smith Bridge (moving to Phase 3)
- Heritage Apartments 16 units (under construction)
- Heritage Apartments 32 units (under construction)
- Craw Farm (starting construction)
- Senior Housing Project off Perry Road (300 apartments)
- 18 Lots on Loudon Road (proposed)
- Aldi's on Lowes Drive

ADJOURNMENT

There being no further business brought before the Authority's Board, at 5:31 p.m. on a motion by Mark Moshier and seconded by Secretary MacDougall, Chairman Green adjourned the meeting with all in favor.