

**TOWN of WILTON**  
**WATER and SEWER AUTHORITY**  
20 Traver Road  
Gansevoort, New York 12831

July 15, 2014

Present: Jamie Green, Chairman; Kirk Moline, Vice Chairman; Scott Duffy, Treasurer; Dave MacDougall, Secretary; Carol Green, Comptroller; Michael Mooney, Director; Dennis Feeney, Attorney at Law; Ryan Riper, Engineer

Absent: Mark Moshier

Chairman Green called the meeting to order at 4:17 p.m.

Approve Pending Minutes

Chairman Green asked for a motion to approve the May 20, 2014 meeting minutes. Vice Chair Moline offered the following resolution and moved its adoption:

**RESOLUTION: #14-21**

**NOW, THEREFORE, BE IT RESOLVED**, to approve the minutes of the May 20, 2014 Wilton Water & Sewer Authority meeting as typed, without amendment.

The adoption of the foregoing resolution was seconded by Secretary MacDougall, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

COMPTROLLER'S REPORT

Bills

The payment of the June 2014 and July 2014 (#06 & 07) abstracts need to be approved by the Board. The total for the Water & Sewer Fund for June is \$35,598.43 and nothing for the Capital Projects Fund. The total for the Water & Sewer Fund for July is \$39,073.80 and \$7,311.25 for the Capital Projects Fund.

Chairman Green asked for a motion to approve the payment of the June 2014 and July 2014 (#06 & 07) abstracts. Secretary MacDougall offered the following resolution and moved its adoption:

**RESOLUTION # 14-22**

**NOW, THEREFORE, BE IT RESOLVED**, to ratify the payment of the June 2014 and July 2014 (#06 & 07) abstracts. The total for the Water & Sewer Fund for June is \$35,598.43 and nothing for the Capital Projects Fund. The total for the Water & Sewer Fund for July is \$39,073.80 and \$7,311.25 for the Capital Projects Fund.

The adoption of the foregoing resolution was seconded by Vice Chair Moline, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

### Billing Adjustments

Billing adjustments in the amount of a positive \$436.58 for May and a positive \$294.02 for June need to be approved by the board.

Chairman Green asked for a motion to approve the billing adjustments in the amount of a positive \$436.58 for May and a positive \$294.02 for June. Vice Chair Moline offered the following resolution and moved its adoption:

#### **RESOLUTION # 14-23**

**NOW, THEREFORE, BE IT RESOLVED**, to approve the billing adjustments in the amount of a positive \$436.58 for May and a positive \$294.02 for June.

The adoption of the foregoing resolution was seconded by Treasurer Duffy, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

### Budget

The Board needs to approve a budget transfer for \$884,531.25 to re-appropriate the ending 2013 budget balance for Capital Project #22.

Chairman Green asked for a motion to approve a budget transfer for \$884,531.25 to re-appropriate the ending 2013 budget balance for Capital Project #22. Secretary MacDougall offered the following resolution and moved its adoption:

#### **RESOLUTION # 14-24**

**NOW, THEREFORE, BE IT RESOLVED**, to approve a budget transfer for \$884,531.25 to re-appropriate the ending 2013 budget balance for Capital Project #22.

The adoption of the foregoing resolution was seconded by Vice Chair Moline, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

### Audit

The Board needs to accept the 2013 audit report.

Chairman Green asked for a motion to accept the 2013 audit report. Treasurer Duffy offered the following resolution and moved its adoption:

#### **RESOLUTION # 14-25**

**NOW, THEREFORE, BE IT RESOLVED**, to accept the 2013 audit report.

The adoption of the foregoing resolution was seconded by Secretary MacDougall, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

### Change in Interest Rate

Saratoga National notified WWSA that the rate on our money market funds would drop from .5% to .3% effective 7/1/14.

### CHAIRMAN'S REPORT

WWSA won the County Water Taste Test and will compete with other counties later this month.

### DIRECTOR'S REPORT

#### Water Line Extension Change Order #1

The first change order for the water line extension is for pipe. The contractor didn't feel comfortable stretching the DR 13 5 pipe. The thicker DR 11 will be used. The change is for material cost only for \$23,274.00 which brings the total contract to \$672,904.00.

Chairman Green asked for a motion to approve Change Order #1 for material cost for thicker pipe for \$23,274 which brings the total contract to \$672,904.00. Secretary MacDougall offered the following resolution and moved its adoption:

#### **RESOLUTION # 14-26**

**NOW, THEREFORE, BE IT RESOLVED**, to approve Change Order #1 for material cost for thicker pipe for \$23,274 which brings the total contract to \$672,904.00.

The adoption of the foregoing resolution was seconded by Vice Chair Moline, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

#### Internet Meter Reading System

Director Mooney discussed costs involved in the internet meter reading system. The preferred vendor is Sensus due to the ease of installation. He was able to negotiate a lower cost with Sensus of \$403,635.00. This will be a time saving process for WWSA.

Chairman Green asked for a motion to approve establishing Capital Project #23 for the purchase of the internet meter reading system. Secretary MacDougall offered the following resolution and moved its adoption:

#### **RESOLUTION # 14-27**

**NOW, THEREFORE, BE IT RESOLVED**, to approve establishing Capital Project #23 for the purchase of the internet meter reading system.

The adoption of the foregoing resolution was seconded by Vice Chair Moline, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

Chairman Green asked for a motion to approve establishing a budget of \$366,135.00 for Capital Project #23 with the funds coming from an interfund transfer from the water fund for the internet meter reading system. Secretary MacDougall offered the following resolution and moved its adoption:

### **RESOLUTION # 14-28**

**NOW, THEREFORE, BE IT RESOLVED**, to approve establishing a budget of \$366,135.00 for Capital Project #23 with the funds coming from an interfund transfer from the water fund for the internet meter reading system.

The adoption of the foregoing resolution was seconded by Treasurer Duffy, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

#### Fire Department Request Storz Pumper Connections

John Lant approached Director Mooney regarding a quick connect on our hydrants. All new hydrants come with the quick connect. The fire department uses WWSA hydrants to refill the pumper trucks. Director Mooney will ask the fire department for a list of priority hydrants to start with.

#### WWSA Emergency Response Plan

This was just completed for the Department of Health and our Vulnerability Assessment.

#### Indian Springs Sewer Upgrade

A quote for the engineering will be back shortly. A new capital project will be established latter this year.

#### Saratoga County Water Quality

The County Water Authority is installing carbon water filters which they believe will correct any water quality issues.

#### Update Comprehensive Plan

We are waiting on a quote from CT Male.

#### Online and Auto Bill Pay

Working smoothly.

#### ACTIVE PROJECTS AND STATUS

- Route 9 Mixed Use Retail and Apartments for Gordon Development (under construction)
- The Mill at Smith Bridge (under construction)
- Heritage Apartments 16 units (under construction)
- Heritage Apartments 32 units (under construction)
- 18 Lots off Traver Road (concept)
- Trice subdivision on North Road
- Farone's Everglades
- Canyon Run extension
- Senior Housing & Assisted Living on Perry Road
- Aldi's on Lowes Drive
- Craw Farm on Traver Road (49 lots)
- Pinebrook Landing

ADJOURNMENT

There being no further business brought before the Authority's Board, at 5:35 p.m. on a motion by Treasurer Duffy and seconded by Vice Chair Moline, Chairman Green adjourned the meeting with all in favor.