

**TOWN of WILTON**  
**WATER and SEWER AUTHORITY**  
20 Traver Road  
Gansevoort, New York 12831

May 21, 2013

Present: Jamie Green, Chairman; Kirk Moline, Vice Chairman; Dave MacDougall, Secretary; Mark Moshier; Carol Green, Comptroller; Michael Mooney, Director; Ryan Riper, Engineer; Dennis Feeny, Attorney at Law

Arrived Late:

Departed Early:

Absent: Scott Duffy, Treasurer

Chairman Green called the meeting to order at 4:01 p.m.

Approve Pending Minutes

Chairman Green asked for a motion to approve the March 19, 2013 meeting minutes. Secretary MacDougall offered the following resolution and moved its adoption:

**RESOLUTION: #13-17**

**NOW, THEREFORE, BE IT RESOLVED**, to approve the minutes of the March 19, 2013 Wilton Water & Sewer Authority meeting as typed, without amendment.

The adoption of the foregoing resolution was seconded by Vice Chair Moline, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

Fluoride Progress Report

Robert Flores from C.T.Male Associates discussed adding fluoride to the Wilton water and the costs associated with it.

COMPTROLLER'S REPORT

Bills

The payment of the April 2013 and May 2013 (#04 & 05) abstracts need to be approved by the Board. The total for the Water & Sewer Fund for April is \$89,900.66 and \$35,036.02 for the Capital Projects Fund. The total for the Water & Sewer Fund for May is \$41,534.54 and \$2,017.05 for the Capital Projects Fund as noted in the Comptrollers Report dated May 21, 2013.

Chairman Green asked for a motion to approve the payment of the April and May 2013 abstracts. Vice Chair Moline offered the following resolution and moved its adoption:

**RESOLUTION # 13-18**

**NOW, THEREFORE, BE IT RESOLVED**, to ratify the payment of the April 2013 and May 2013 (#04 & 05) abstracts need to be approved by the Board as noted in the Comptrollers Report dated May 21, 2013. The total for the Water & Sewer Fund for April is \$89,900.66 and \$35,036.02 for the Capital Projects Fund. The total for the Water & Sewer Fund for May is \$41,534.54 and \$2,017.05 for the Capital Projects Fund.

The adoption of the foregoing resolution was seconded by Mark Moshier, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

**Billing Adjustments**

Billing adjustments in the amount of a positive \$222.10 for March and a positive \$862.91 for April need to be approved by the board as noted in the Comptrollers Report dated May 21, 2013.

Chairman Green asked for a motion to approve the billing adjustments in the amount of a positive \$222.10 for March and a positive \$862.91 for April as noted in the Comptrollers Report dated May 21, 2013. Mark Moshier offered the following resolution and moved its adoption:

**RESOLUTION # 13-19**

**NOW, THEREFORE, BE IT RESOLVED**, to approve the billing adjustments in the amount of a positive \$222.10 for March and a positive \$862.91 for April as noted in the Comptrollers Report dated May 21, 2013.

The adoption of the foregoing resolution was seconded by Secretary MacDougall, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

**Budget**

The Board needs to approve budget transfers from Contingency to Repairs and Maintenance in the amount of \$10,000.00 for repairs to two pumps at Indian Springs.

Chairman Green asked for a motion to approve budget transfers from Contingency to Repairs and Maintenance in the amount of \$10,000.00 for repairs to two pumps at Indian Springs as noted in the Comptrollers Report dated May 21, 2013. Secretary MacDougall offered the following resolution and moved its adoption:

**RESOLUTION # 13-20**

**NOW, THEREFORE, BE IT RESOLVED**, to approve budget transfers from Contingency to Repairs and Maintenance in the amount of \$10,000.00 for repairs to two pumps at Indian Springs as noted in the Comptrollers Report dated May 21, 2013.

The adoption of the foregoing resolution was seconded by Vice Chair Moline, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

### Sewer Pump Repairs-Kings Mills

The repair costs for the Kings Mills grinder pumps have jumped due to foreign objects being flushed in the toilet, such as wipes. They are clogging and doing damage to the pumps. Notices will be sent to the residents of Kings Mills.

### Audit

The annual audit is complete. A draft of the report was examined and discussed.

### CHAIRMAN'S REPORT

#### Plan for Facilities Tour

Touring of the WWSA facilities will be done at a later date.

### DIRECTOR'S REPORT

#### Ground Water Evaluation Update

Exploration for water on the east side of the Northway has revealed the wells production would be similar to Jones Road and Mulberry well fields. Three wells would serve approximately 720 customers.

#### Waterline Extension to South East Side to Town

WWSA is looking into running a water line to the east side of town. By running a water line we would open up water to existing and future homeowners and businesses. The total cost of the project would be approximately \$650,000 plus contingencies.

Chairman Green asked for a motion to increase the budget in Capital Project #20 by \$20,000 to explore running a water line to the east side of town. The funds will come from an interfund transfer from the water fund. Secretary MacDougall offered the following resolution and moved its adoption:

#### **RESOLUTION # 13-21**

**NOW, THEREFORE, BE IT RESOLVED**, to increase the budget in capital project #20 by \$20,000 to explore running a water line to the east side of town. The funds will come from an interfund transfer from the water fund.

The adoption of the foregoing resolution was seconded by Mark Moshier, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

#### Waterline Extension for Smith Bridge Subdivision

The water line will run behind Kelly's Deli, across Northern Pines Road and down Davidson Drive to the subdivision. The sewer may come from Jones Road.

#### Water System Radio Upgrade Alarm System

We are working on replacing those radios. We have a bid that is within budget so it should be started soon.

#### DOH Letter Regarding Floral Estates and Exit 15 City Water

The DOH has decided to treat the exit 15 area and Floral Estates 5 as separate water systems. That will require separate testing for each. If WWSA runs our own water lines the DOH will give us until 2014. If you do not run our own lines we will have to start testing in 2013.

#### Saratoga County Water Quality and Credit for Unused Water

We received a credit for 50% of our request for the time we turned off their water for \$14,000.

#### Online and Auto Bill Pay

We are working to upgrade to paperless billing. This will give our customers the choice of an e-bill or a paper bill.

#### Website Update

Spa Net is working on this.

#### Annual Water Quality Report

This is complete and will be posted on our website and in the Wilton Report.

#### ACTIVE PROJECTS AND STATUS

- 18 Lots off Traver Road concept
- Route 9 Mixed Use Retail and Apartments preliminary approval
- Smith Bridge Rd. subdivision first review letter completed
- Glens Falls Hospital Eye Center under construction
- Heritage Apartments 16 units under construction
- Heritage Apartments 32 units under construction

#### ADJOURNMENT

There being no further business brought before the Authority's Board, at 5:45 p.m. on a motion by Vice Chair Moline and seconded by Secretary MacDougall, Chairman Green adjourned the meeting with all in favor.