

**TOWN of WILTON**  
**WATER and SEWER AUTHORITY**  
20 Traver Road  
Gansevoort, New York 12831

March 15, 2016

Present: Jamie Green, Chairman; Dave MacDougall, Secretary; Mark Moshier; Dennis Feeney, Attorney at Law; Carol Green, Comptroller (via telephone); Michael Mooney, Director; Ryan Riper, Engineer

Absent: Kirk Moline, Vice Chairman; Scott Duffy, Treasurer;

Chairman Green called the meeting to order at 4:02 p.m.

Approve Pending Minutes

Chairman Green asked for a motion to approve the January 19, 2016 meeting minutes. Secretary MacDougall offered the following resolution and moved its adoption:

**RESOLUTION: #16-06**

**NOW, THEREFORE, BE IT RESOLVED**, to approve the minutes of the January 19, 2016 Wilton Water & Sewer Authority meeting as typed, without amendment.

The adoption of the foregoing resolution was seconded by Mark Moshier, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

COMPTROLLER'S REPORT

Bills

The payment of the February 2016 and March 2016 (#02 & #03) abstracts need to be approved by the Board. The total for the Water & Sewer Fund for February is \$50,572.89 and \$0.00 for the Capital Projects Fund. The total for the Water & Sewer Fund for March is \$79,569.90 and \$0.00 for the Capital Projects Fund.

Chairman Green asked for a motion to approve the payment of the February 2016 and March 2016 (#02 & #03) abstracts. Secretary MacDougall offered the following resolution and moved its adoption:

**RESOLUTION #16-07**

**NOW, THEREFORE, BE IT RESOLVED**, to approve the payment of the February 2016 and March 2016 (#02 & #03) abstracts. The total for the Water & Sewer Fund for February is \$50,572.89 and \$0.00 for the Capital Projects Fund. The total for the Water & Sewer Fund for March is \$79,569.90 and \$0.00 for the Capital Projects Fund.

The adoption of the foregoing resolution was seconded by Mark Moshier, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

#### Billing Adjustments

Billing adjustments in the amount of a positive \$415.21 for February and a negative \$728,958.80 for January need to be approved by the board.

Chairman Green asked for a motion to approve the billing adjustments in the amount of a positive \$415.21 for February and a negative \$728,958.80 for January. Mark Moshier offered the following resolution and moved its adoption:

#### **RESOLUTION #16-08**

**NOW, THEREFORE, BE IT RESOLVED**, to approve the billing adjustments in the amount a positive \$415.21 for February and a negative \$728,958.80 for January.

The adoption of the foregoing resolution was seconded by Secretary MacDougall, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

#### Budget

The Board needs to approve budget transfers as per the March 15, 2016 Comptroller's Report.

Chairman Green asked for a motion to approve budget transfers as per the March 15, 2016 Comptroller's Report. Secretary MacDougall offered the following resolution and moved its adoption:

#### **RESOLUTION #16-09**

**NOW, THEREFORE, BE IT RESOLVED**, to approve budget transfers as per the March 15, 2016 Comptroller's Report.

The adoption of the foregoing resolution was seconded by Mark Moshier, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

#### CHAIRMAN'S REPORT

Water supply issues have been in the news. Governor Cuomo listed on news possible contaminants that could be in water. EPA Safe Drinking Water Act sets guidelines as minimum standard and NYS bumps those up to more stringent standards, which are always evolving. Typically, a sampling schedule is received by WWSA in January for the year. Kudos to prior boards for pre-planning for infrastructure repairs replacements and improvements to avoid problems other towns are now facing.

## DIRECTOR'S REPORT

### Saratoga County Water Authority

Saratoga County Water Authority had an incorrect meter read for the 3<sup>rd</sup> quarter 2015, resulting in WWSA exceeding minimum in 4<sup>th</sup> quarter. SCWA agreed to a 50% reduction in overage charge.

An addendum received to the contract between SCWA and WWSA needs Board approval and signature. Addendum prohibits WWSA from accepting wholesale contracts to resell SCWA water, as it would jeopardize SCWA's tax exempt status.

Chairman Green asked for a motion to authorize Chairman Green to sign the Saratoga County Water Authority contract first addendum. Mark Moshier offered the following resolution and moved its adoption:

### **RESOLUTION #16-10**

**NOW, THEREFORE, BE IT RESOLVED**, to authorize Chairman Green to sign the Saratoga County Water Authority contract first addendum.

The adoption of the foregoing resolution was seconded by Secretary MacDougall, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

### Backhoe Bid Review

We are in negotiations for a bid for new backhoe with Caterpillar and John Deere. Options reviewed regarding state contract discount and annual trade in program offered. Budget transfer made in comptroller's report to cover shortfall from original budget estimate to the current lowest bid.

### Ace Hardware Expansion Improvements to WWSA System

Project is moving forward and on final design of changes to our pump station. Ryan Riper, engineer, completed a review last week. We expect work to begin soon.

### Proposal for Warehouse on Southeast Side of Exit 16

The company has pulled out of the Town of Wilton as a proposed location.

### Internet Meter Reading System Update

We had a couple of large meters that did not electronically record the 5<sup>th</sup> digit causing a false rollover reading. This resulted in large adjustments noted in January adjustment report. We also had issues with some MXUs that had to be reset, but expect it to be resolved shortly to get them back online.

### Saratoga County Water Quality

Our continual testing has not shown any problems with water quality.

### NYS Comptroller's Office Update

The State Comptroller's office has scheduled their audit to start on or after April 18, 2016. They expect to be on site for 5-6 weeks.

### Online and Auto Bill Pay Update

We are having one minor issue with manual payments made over the phone through our portal. With a couple of extra steps, we are able to work around to go directly onto service provider Authorize.net to continue to take manual payments. Web Instincts is working with Authorize.net to identify the problem to resolve.

### ACTIVE PROJECTS

- Rt. 9 mixed use retail and apartments (Under Construction)
- The Mill at Smith Bridge (Under Construction)
- Heritage Apartments IIA (16 units) (Under Construction)
- Heritage Apartment IV (32 units) (Under Construction)
- 18 Lots off Traver Road (Concept)
- Perry Road Senior Apartments (Under Construction)
- Louden Road (Agency Approvals)
- Ace Hardware Expansion (Under Construction)
- Route 50 and Perry Rd (Concept)
- Floral Estates 6 (Concept)
- Exit 16 Warehouse (Concept)

### ADJOURNMENT

There being no further business brought before the Authority's Board, at 4:56 p.m. on a motion by Secretary MacDougall and seconded by Mark Moshier, Chairman Green adjourned the meeting with all in favor.