

TOWN of WILTON
WATER and SEWER AUTHORITY
20 Traver Road
Gansevoort, New York 12831

January 21, 2014

Present: Jamie Green, Chairman; Kirk Moline, Vice Chairman; Dave MacDougall, Secretary; Mark Moshier; Carol Green (via phone), Comptroller; Michael Mooney, Director; Ryan Riper, Engineer; Dennis Feeney, Attorney at Law

Absent: Scott Duffy, Treasurer

Chairman Green called the meeting to order at 4:00 p.m.

Approve Pending Minutes

Chairman Green asked for a motion to approve the November 19, 2013 meeting minutes. Mark Moshier offered the following resolution and moved its adoption:

RESOLUTION: #14-01

NOW, THEREFORE, BE IT RESOLVED, to approve the minutes of the November 19, 2013 Wilton Water & Sewer Authority meeting as typed, without amendment.

The adoption of the foregoing resolution was seconded by Mark Moshier, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

Adirondack Trust Insurance Annual Review

Dave Meager went thru the WWSA insurance policies with the Board.

COMPTROLLER'S REPORT

Bills

The payment of the December 2013 and January 2014 (#12 & 01) abstracts need to be approved by the Board. The total for the Water & Sewer Fund for December is \$321,282.89 and \$2,405.00 for the Capital Projects Fund. The total for the Water & Sewer Fund for January is \$106,853.25 and \$4,320.00 for the Capital Projects Fund.

Chairman Green asked for a motion to approve the payment of the December 2013 and January 2014 abstracts. Vice Chair Moline offered the following resolution and moved its adoption:

RESOLUTION # 14-02

NOW, THEREFORE, BE IT RESOLVED, to ratify the payment of the December 2013 and January 2014 abstracts (#12 & 01). The total for the Water & Sewer Fund for December is \$321,282.89 and \$2,405.00 for the Capital Projects Fund. The total for the Water & Sewer Fund for January is \$106,853.25 and \$4,320.00 for the Capital Projects Fund.

The adoption of the foregoing resolution was seconded by Mark Moshier, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

Billing Adjustments

Billing adjustments in the amount of a positive \$284.73 for November and a positive \$246.23 for December need to be approved by the board.

Chairman Green asked for a motion to approve the billing adjustments in the amount of a positive \$284.73 for November and a positive \$246.23 for December. Secretary MacDougall offered the following resolution and moved its adoption:

RESOLUTION # 14-03

NOW, THEREFORE, BE IT RESOLVED, to approve the billing adjustments in the amount of a positive \$284.73 for November and a positive \$246.23 for December.

The adoption of the foregoing resolution was seconded by Mark Moshier, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

Budget

The Board needs to approve budget transfers for 2013 as noted in the Comptrollers report dated January 21, 2014.

Chairman Green asked for a motion to approve budget transfers for 2013 as noted in the Comptrollers report dated January 21, 2014. Vice Chair Moline offered the following resolution and moved its adoption:

RESOLUTION # 14-04

NOW, THEREFORE, BE IT RESOLVED, to approve budget transfers for 2013 as noted in the Comptrollers report dated January 21, 2014.

The adoption of the foregoing resolution was seconded by Secretary MacDougall, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

Health Insurance Employee Participation

Due to a decrease in premiums it was discussed and agreed to keep the net cost to WWSA the same with the employees benefiting 100% from the decrease. Director Mooney's participation was increased to 12.6%

Chairman Green asked for a motion to approve keeping the net cost of the health insurance premium to WWSA the same with the employees benefiting 100% from the premium decrease with an increase for Director Mooney to 12.6% as noted in the Comptrollers report dated January 21, 2014. Mark Moshier offered the following resolution and moved its adoption:

RESOLUTION # 14-05

NOW, THEREFORE, BE IT RESOLVED, to approve keeping the net cost of the health insurance premium to WWSA the same with the employees benefiting 100% from the premium decrease with an increase for Director Mooney to 12.6% as noted in the Comptrollers report dated January 21, 2014.

The adoption of the foregoing resolution was seconded by Secretary MacDougall, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

Water Line Extension to Southeast Corner of Wilton

Bids for the construction and serial bonds will go out shortly. The Board needs to authorize the Chairman to sign the needed documents when the bids are returned and accepted.

Chairman Green asked for a motion to authorize the Chairman to sign the needed documents for the construction and serial bonds when the bids are returned and accepted as noted in the Comptrollers report dated January 21, 2014. Secretary MacDougall offered the following resolution and moved its adoption:

RESOLUTION # 14-06

NOW, THEREFORE, BE IT RESOLVED, to authorize the Chairman to sign the needed documents for the construction and serial bonds when the bids are returned and accepted as noted in the Comptrollers report dated January 21, 2014.

The adoption of the foregoing resolution was seconded by Vice Chair Moline, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

CHAIRMAN'S REPORT

DIRECTOR'S REPORT

Water Line Extension to Southeast Side of Town

Director Mooney will compile the bids for the banks and will have them due in early March. The job will be bid at the same time. The design work is close to being finished.

2014 Board Evaluation and Ethics Discloser Forms

Evaluation forms were distributed to the Board members for their completion.

Review Mission Statement

The WWSA Mission Statement and goals for the coming were reviewed by the Board with no changes.

Review 2014 Board Positions and Committees

The Board Positions and Committees were reviewed by the Board with no changes.

Internet Meter Reading System

New technology allows reading water meters over the internet. Director Mooney has been talking with the existing suppliers of our meters and radios. Each home would need a new radio. An antenna would be installed at the water tower. It will also monitor large water usage.

Water Line Extension for Gavin Park

This is 100% completed.

Indian Springs Sewer Upgrade

The whole system will need to be upgraded. Director Mooney would like to create a capital project for the replacement of the pump station with an initial budget of \$18,000.

Chairman Green asked for a motion to create capital project 21 to replace the sewer pump station at Indian Springs with funding of \$18,000 from the capital improvement reserve. Mark Moshier offered the following resolution and moved its adoption:

RESOLUTION # 14-07

NOW, THEREFORE, BE IT RESOLVED, to create capital project 21 to replace the sewer pump station at Indian Springs with funding of \$18,000 from the capital improvement reserve.

The adoption of the foregoing resolution was seconded by Secretary MacDougall, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

Saratoga County Water Quality

Saratoga County is still having issues with water quality. The County received some funding to do some upgrades which may help.

Update Comprehensive Plan

Director Mooney will meet with CT Male to discuss updating WWSA Comprehensive Plan.

Online and Auto Bill Pay

A new update identifying e-checks from credit card payments is complete.

Pyramid Pines Trail Park

Inquiring about a water line connection.

ACTIVE PROJECTS AND STATUS

- 18 Lots off Traver Road (concept)
- Craw Farm will be starting soon
- Route 9 Mixed Use Retail and Apartments – no update
- The Mill at Smith Bridge (under construction)
- Heritage Apartments 16 units (under construction)
- Heritage Apartments 32 units (under construction)

ADJOURNMENT

There being no further business brought before the Authority's Board, at 5:20 p.m. on a motion by Mark Moshier and seconded by Vice Chair Moline, Chairman Green adjourned the meeting with all in favor.