

TOWN of WILTON
WATER and SEWER AUTHORITY
20 Traver Road
Gansevoort, New York 12831

January 15, 2013

Present: Jamie Green, Chairman; Kirk Moline, Vice Chairman; Dave MacDougall, Secretary; Scott Duffy, Treasurer; Mark Moshier; Carol Green (via phone), Comptroller; Michael Mooney, Director; Ryan Riper, Engineer

Arrived Late:

Departed Early:

Absent: Dennis Feeney, Attorney at Law

Chairman Green called the meeting to order at 4:00 p.m.

Approve Pending Minutes

Chairman Green asked for a motion to approve the November 20, 2012 meeting minutes. Mark Moshier offered the following resolution and moved its adoption:

RESOLUTION: #13-01

NOW, THEREFORE, BE IT RESOLVED, to approve the minutes of the November 20, 2012 Wilton Water & Sewer Authority meeting as typed, without amendment.

The adoption of the foregoing resolution was seconded by Vice Chair Moline, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

Adirondack Trust Insurance Annual Review

Dave Meager went thru the WWSA insurance policies with the Board.

COMPTROLLER'S REPORT

Bills

The payment of the December 2012 and January 2013 (#12 & 01) abstracts need to be approved by the Board. The total for the Water & Sewer Fund for December is \$332,609.36 and nothing for the Capital Projects Fund. The total for the Water & Sewer Fund for January is \$27,131.08 and nothing for the Capital Projects Fund.

Chairman Green asked for a motion to approve the payment of the December 2012 and January 2013 abstracts. Treasurer Duffy offered the following resolution and moved its adoption:

RESOLUTION # 13-02

NOW, THEREFORE, BE IT RESOLVED, to ratify the payment of the December 2012 and January 2013 (#12 & 01) abstracts by the Board. The total for the Water & Sewer Fund for December is \$332,609.36 and nothing for the Capital Projects Fund. The total for the Water & Sewer Fund for January is \$27,131.08 and nothing for the Capital Projects Fund.

The adoption of the foregoing resolution was seconded by Mark Moshier, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

Billing Adjustments

Billing adjustments in the amount of a positive \$121.69 for December and negative \$34.01 for November need to be approved by the board.

Chairman Green asked for a motion to approve the billing adjustments in the amount of a positive \$121.69 for December and negative \$34.01 for November. Vice Chair Moline offered the following resolution and moved its adoption:

RESOLUTION # 13-03

NOW, THEREFORE, BE IT RESOLVED, to approve the billing adjustments in the amount of a positive \$121.69 for December and negative \$34.01 for November.

The adoption of the foregoing resolution was seconded by Treasurer Duffy, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

Budget

The Board needs to approve budget transfers from Contingency in the amount of \$5,000.00 to Repairs & Maintenance for a Jones Road pump repair and a water line break on Pine Ledge Drive and from Contingency in the amount of \$6,925.00 for operating supplies for the Furlong Hills pump station and two sewer repairs to Repairs & Maintenance and Operating Supplies.

Chairman Green asked for a motion to approve budget transfers from Contingency in the amount of \$5,000.00 to Repairs & Maintenance. From Contingency in the amount of \$6,925.00 to Repairs & Maintenance and Operating Supplies as noted in the Comptrollers Report dated 1/15/13. Treasurer Duffy offered the following resolution and moved its adoption:

RESOLUTION # 13-04

NOW, THEREFORE, BE IT RESOLVED, to approve budget transfers from Contingency in the amount of \$5,000.00 to Repairs & Maintenance. From Contingency in the amount of \$6,925.00 to Repairs & Maintenance and Operating Supplies as noted in the Comptrollers Report dated 1/15/13.

The adoption of the foregoing resolution was seconded by Vice Chair Moline, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

The Board needs to approve budget amendments to increase Contingency in the sewer fund and increase Appropriated Fund Balance by \$37,000 and increase Meters and Sale of Meters by \$1,600.00.

Chairman Green asked for a motion to approve budget amendments to increase Contingency in the sewer fund and increase Appropriated Fund Balance by \$37,000 and increase Meters and Sale of Meters by \$1,600.00 as noted in the Comptrollers Report dated 1/15/13. Mark Moshier offered the following resolution and moved its adoption:

RESOLUTION # 13-05

NOW, THEREFORE, BE IT RESOLVED, to approve budget amendments to increase Contingency in the sewer fund and increase Appropriated Fund Balance by \$37,000 and increase Meters and Sale of Meters by \$1,600.00 as noted in the Comptrollers Report dated 1/15/13.

The adoption of the foregoing resolution was seconded by Vice Chair Moline, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

County Water Authority Water Rate Increase

Saratoga County Water Authority increased the rate for 2013 from \$2.08 to \$2.11 per thousand. The Board needs to approve a transfer from contingency to account #01-8320-5.00419 for \$3,285.00 to cover the additional cost.

Chairman Green asked for a motion to approve a transfer from contingency to account #01-8320-5.00419 for \$3,285.00 to cover the additional cost of water purchase from Saratoga County Water Authority. Treasurer Duffy offered the following resolution and moved its adoption:

RESOLUTION # 13-06

NOW, THEREFORE, BE IT RESOLVED, to approve a transfer from contingency to account #01-8320-5.00419 for \$3,285.00 to cover the additional cost of water purchase from Saratoga County Water Authority.

The adoption of the foregoing resolution was seconded by Mark Moshier, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

Establishment of Capital Project #20

The Board discussed a new Capital Project for groundwater exploration and easement acquisition on the east side of the Northway with an initial budget of \$40,000. and budget adjustments to cover the cost as noted in the Comptrollers Report dated 1/15/13.

Chairman Green asked for a motion to approve a new Capital Project for groundwater exploration and easement acquisition on the east side of the Northway with an initial budget of

\$40,000. and budget adjustments to cover the cost as noted in the Comptrollers Report dated 1/15/13. Mark Moshier offered the following resolution and moved its adoption:

RESOLUTION # 13-08

NOW, THEREFORE, BE IT RESOLVED, to approve a new Capital Project for groundwater exploration and easement acquisition on the east side of the Northway with and initial budget of \$40,000. and budget adjustments to cover the cost as noted in the Comptrollers Report dated 1/15/13.

The adoption of the foregoing resolution was seconded by Vice Chair Moline, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

CHAIRMAN'S REPORT

Resolution to Appoint New Officer

Chairman Green requested a volunteer for Secretary. Dave MacDougall agreed to become Secretary for the WWSA Board.

Chairman Green asked for a motion to approve Dave MacDougall as Secretary for the WWSA Board. Treasurer Duffy offered the following resolution and moved its adoption:

RESOLUTION # 13-07

NOW, THEREFORE, BE IT RESOLVED, to approve Dave MacDougall as Secretary for the WWSA Board.

The adoption of the foregoing resolution was seconded by Mark Moshier, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

DIRECTOR'S REPORT

Floral Estates 5

The City attorney and Skip Scirocco met with Director Mooney and Dennis Feeney and will not go back to the City Council with a request from WWSA removing the 24 homes in Floral Estates Phase 5 only and replace it with 50,000 gallons per day in that general vicinity.

Resolutions for New Signatories on Bank Accounts

WWSA needs to update the signatories on accounts in Saratoga National Bank and Adirondack Trust to Richard Green, Kirk Moline and Carol Green. The Board needs to pass a resolution authorizing the three Board Members to be on the account. The Board agreed that Jamie Green and Carol Green signatures will not be on the same check.

Chairman Green asked for a motion to approve signatories on accounts in Saratoga National Bank and Adirondack Trust to Richard Green, Kirk Moline and Carol Green. Treasurer Duffy offered the following resolution and moved its adoption:

RESOLUTION # 13-09

NOW, THEREFORE, BE IT RESOLVED, to approve signatories on accounts in Saratoga National Bank and Adirondack Trust to Richard Green, Kirk Moline and Carol Green.

The adoption of the foregoing resolution was seconded by Secretary MacDougall, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

Extend Service Area to Smith Bridge Subdivision

A resolution is need to extend the water service to include a new project on Smith Bridge Road.

Chairman Green asked for a motion to approve extension of the water service to include a new project on Smith Bridge Road. Secretary MacDougall offered the following resolution and moved its adoption:

RESOLUTION # 13-10

NOW, THEREFORE, BE IT RESOLVED, Whereas Wilton Water & Sewer Authority desires to extend service to the Mill at Smith Bridge Road comprised of 63 single family homes on 54 acres of land and other miscellaneous parcels along the water route.

The adoption of the foregoing resolution was seconded by Vice Chair Moline, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

Saratoga County Water Quality

The last test for disinfection by-products came out acceptable and will be added to the totals for the year which will bring the totals under for the MCL.

PROJECT APPROVAL STATUS

Route 9 Mixed Use Retail and Apartments

ADJOURNMENT

There being no further business brought before the Authority's Board, at 5:20 p.m. on a motion by Mark Moshier and seconded by Treasurer Duffy, Chairman Green adjourned the meeting with all in favor.