

TOWN of WILTON
WATER and SEWER AUTHORITY
20 Traver Road
Gansevoort, New York 12831

January 19, 2016

Present: Jamie Green, Chairman; Kirk Moline, Vice Chairman; Dave MacDougall, Secretary; Dennis Feeney, Attorney at Law; Carol Green, Comptroller (via telephone); Michael Mooney, Director; Ryan Riper, Engineer

Absent: Scott Duffy, Treasurer; Mark Moshier;

Chairman Green called the meeting to order at 4:00 p.m.

Approve Pending Minutes

Chairman Green asked for a motion to approve the November 17, 2015 meeting minutes. Secretary MacDougall offered the following resolution and moved its adoption:

RESOLUTION: #16-01

NOW, THEREFORE, BE IT RESOLVED, to approve the minutes of the November 17, 2015 Wilton Water & Sewer Authority meeting as typed, without amendment.

The adoption of the foregoing resolution was seconded by Vice Chairman Moline, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

Adirondack Trust Insurance

Dave Meager, a representative from Adirondack Trust Insurance, presented to the Board a summary of insurance coverage for the Town of Wilton Water and Sewer Authority for 1/1/16-1/1/17

COMPTROLLER'S REPORT

Bills

The payment of the December 2015 and January 2016 (#11 & #01) abstracts need to be approved by the Board. The total for the Water & Sewer Fund for December is \$352,573.91 and \$0.00 for the Capital Projects Fund. The total for the Water & Sewer Fund for January is \$32,771.31 and \$0.00 for the Capital Projects Fund.

Chairman Green asked for a motion to approve the payment of the December 2015 and January 2016 (#12 & #01) abstracts. Vice Chairman Moline offered the following resolution and moved its adoption:

RESOLUTION #16-02

NOW, THEREFORE, BE IT RESOLVED, to approve the payment of the December 2015 and January 2016 (#12 & #01) abstracts. . The total for the Water & Sewer Fund for December is \$352,573.91 and \$0.00 for the Capital Projects Fund. The total for the Water & Sewer Fund for January is \$32,771.31 and \$0.00 for the Capital Projects Fund.

The adoption of the foregoing resolution was seconded by Secretary MacDougall, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

Billing Adjustments

Billing adjustments in the amount of a positive \$217.97 for November and a positive \$1184.97 for December need to be approved by the board.

Chairman Green asked for a motion to approve the billing adjustments in the amount of a positive \$217.97 for November and a positive \$1184.97 for December. Secretary MacDougall offered the following resolution and moved its adoption:

RESOLUTION #16-03

NOW, THEREFORE, BE IT RESOLVED, to approve the billing adjustments in the amount of a positive \$217.97 for November and a positive \$1184.97 for December.

The adoption of the foregoing resolution was seconded by Vice Chairman Moline, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

Budget

The Board needs to approve budget transfers as per the January 19, 2016 Comptroller's Report.

Chairman Green asked for a motion to approve budget transfers as per the January 19, 2016 Comptroller's Report. Secretary MacDougall offered the following resolution and moved its adoption:

RESOLUTION #16-04

NOW, THEREFORE, BE IT RESOLVED, to approve budget transfers as per the January 19, 2016 Comptroller's Report.

The adoption of the foregoing resolution was seconded by Vice Chairman Moline, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

CHAIRMAN'S REPORT

Water supply issues have been in the news. WWSA posts Maximum Contaminant Levels every year. Water provided from Saratoga County Water Authority has been tested as well.

DIRECTOR'S REPORT

Saratoga County Water Authority Billing Issue

Saratoga County Water Authority had an incorrect meter read for the 3rd quarter, resulting in WWSA exceeding minimum in 4th quarter. Director Mooney is in communication with Saratoga County Water Authority for solution to 2015 overage charge.

Floral Estates 6 Water District Extension

An application has been received for expansion for 64 lots in Floral Estates 6. We need to apply to DEC to expand our service area to include Floral Estates 6 subdivision, 64 lots currently identified as Tax Map 154.-1-22.1 and 154.1-25.1 located on Loudon Road.

Chairman Green asked for a motion for the WWSA to resolve to extend service area to include Floral Estates 6 subdivision, 64 lots currently identified as Tax Map 154.-1-22.1 and 154.1-25.1 located on Loudon Road, to make application to DEC to do so, and authorize Director Mooney to execute all necessary instruments. Vice Chairman Moline offered the following resolution and moved its adoption:

RESOLUTION #16-05

NOW, THEREFORE, BE IT RESOLVED, to extend service area to include Floral Estates 6 subdivision, 64 lots currently identified as Tax Map 154.-1-22.1 and 154.1-25.1 located on Loudon Road, to make application to DEC to do so, and authorize Director Mooney to execute all necessary instruments.

The adoption of the foregoing resolution was seconded by Secretary MacDougall, duly put to a vote and the resolution was declared adopted with all Board members present voting in favor.

Code of Ethics Review Forms

Code of Ethics Review forms were distributed to board members and Dennis Feeney will deliver them to the county.

Ace Hardware Expansion Improvements to WWSA System

Ryan Ripper and Director Mooney visited the connection to review CT Male's proposed bypass in water plan to increase flow in the event of a fire at Ace Hardware.

Gavin Park Water Rate Request and Project Status

The Town of Wilton requests of the board if WWSA can reduce the water rate charge for Gavin Park Splash Pad usage. We need to look into costs and usage to make a final determination.

Proposal for Warehouse on Southeast Side of Exit 16

IDA approved tax abatements last week. Company has not yet committed to site, but work is being done with engineering and wetland determinations to move project forward.

Internet Meter Reading System Update

Our most recent billing cycle went through the new system well.

Saratoga County Water Quality

Our continual testing has not shown any problems with water quality.

NYS Comptroller's Office Update

No new information from the State Comptroller's Office as to when they plan to begin their audit.

Online and Auto Bill Pay Update

Our online and auto bill payment portal is now being hosted by Web Instinct, Inc. and they will provide ongoing maintenance and upkeep to the system. Most of the kinks have been worked out. We will be looking into upgrades to increase efficiency, as well as send a notice to customers to encourage new sign-ups for online and auto bill pay.

ACTIVE PROJECTS

- Rt. 9 mixed use retail and apartments (Under Construction)
- The Mill at Smith Bridge (Under Construction)
- Heritage Apartments IIA (16 units) (Under Construction)
- Heritage Apartment IV (32 units) (Under Construction)
- 18 Lots off Traver Road (Concept)
- Perry Road Senior Apartments (Under Construction)
- Louden Road (Agency Approvals)
- Ace Hardware Expansion (Under Construction)
- Route 50 and Perry Rd (Concept)
- Floral Estates 6 (Concept)
- Exit 16 Warehouse (Concept)

ADJOURNMENT

There being no further business brought before the Authority's Board, at 5:15p.m. on a motion by Vice Chairman Moline and seconded by Secretary MacDougall, Chairman Green adjourned the meeting with all in favor.